

# S t u d e n t S u c c e s s

## SHORELINE UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES REGULAR MEETING

### AGENDA

Thursday, July 16, 2015

WEST MARIN SCHOOL  
11550 State Hwy One, Point Reyes

---

1. Formal opening and call to order 5:00 p.m. – Auditorium
2. Roll call
3. Approval and adoption of agenda ACTION
4. Announcement regarding closed session items INFORMATION
5. Comments from the public on closed session items
6. Recess to closed session

#### CLOSED SESSION - Library 5:10 p.m.

With respect to every item of business to be conducted in closed session pursuant to Government Code:

- 54957.6: Conference with Labor Negotiator Nancy Neu, regarding certificated and classified negotiations
- 54957: Public Employee Performance Evaluation: Principals

#### RECONVENE TO PUBLIC SESSION 6:00 p.m.

We welcome you to this evening's meeting. The public may provide information and ask questions relevant to agenda items at the time those items are under consideration. We would appreciate it if you would identify yourself by name when addressing the Board. Speakers are limited to four minutes each. Copies of the agenda are located on the agenda table. **-Note: public comments will be heard at approximately 7:30 p.m.**

7. Announcement of any reportable action taken in closed session
8. Flag salute
9. Consent agenda ACTION  
The Consent agenda is a group of routine items that are approved by a single Board action. They are grouped together for a single decision in order to save time. A Board member, the superintendent or a person in the audience may ask that any item be removed and acted upon separately.
  - 9.1 Minutes: Approve minutes of May 21, 2015, regular meeting
  - 9.2 Warrants: General
  - 9.3 Approve the 2015-16 Consolidated Application
  - 9.4 Approve the 2015-16 Agricultural Career Technical Education Incentive Grant application

#### Curriculum and Instruction

10. Superintendent report INFORMATION
11. Board of Trustees' report INFORMATION
12. Schedule a date for a Board retreat INFORMATION
13. Board of Trustees November 3, 2015 election update INFORMATION
14. Interdistrict transfer attendance report INFORMATION

15. Persons desiring to address the Board on items not on the agenda. The Board will listen to your comments but are unable to engage in a discussion.

### **Finance and Business**

16. Chief Business Official report **INFORMATION**
17. Consider approval of the tentative agreement with California School Employees Association for 2014-15 negotiations with Shoreline Unified School District on June 30, 2015 **ACTION**
18. Consider Resolution 2015.16.1 – Elimination of Certain Hours in the Classified Services **ACTION**
19. Cost of bus drivers attending our back-to-school staff meeting in August **INFORMATION**

### **Employees**

20. Consider 2015-16 agreement for special education administration support services **ACTION**
21. Schedule date(s) for administrative configuration workshops **DISCUSSION**

### **Policy**

22. First and second reading on BB 9220 – Governing Board Elections **DISCUSSION/POSSIBLE ACTION**
23. Discussion of BB 9250 – Remuneration, Reimbursement and Other Benefits **DISCUSSION**
24. Approve revision of BP 4216 – Probationary/Permanent Status to align with CSEA contract **ACTION**

### **Auxiliary**

25. Agenda items for future meetings
26. Communications

### **Adjournment**

Written materials for open session items that are distributed to the Board of Trustees within 72 hours of the Board meeting are available for public inspection immediately upon distribution at the District office, 10 John Street, Tomales.

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact Jeannie Moody at (707) 878-2225 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

**SHORELINE UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES**

**2016**

**PRESIDENT**

**JILL MANNING-SARTORI**

**VICE PRESIDENT**

**KEGAN STEDWELL**

**CLERK**

**CLARETTE MCDONALD**

**BOARD REPRESENTATIVE**

**JIM LINO**

**TRUSTEE**

**MONIQUE MORETTI**

**TRUSTEE**

**JANE HEALY**

**TRUSTEE**

**TIM KEHOE**

**STUDENT  
REPRESENTATIVES**

**SECRETARY**

**NANCY NEU**

**SHORELINE UNIFIED SCHOOL DISTRICT**  
2015 REGULAR BOARD MEETING CALENDAR

January 15, 2015	- 8:30 A.M.	-	Tomales High School
February 19, 2015		-	West Marin School
March 12, 2015		-	Bodega Bay School
April 16, 2015		-	Tomales Elementary School
May 21, 2015		-	Tomales High School
June 18, 2015		-	West Marin School
July 16, 2015		-	TBD – if needed
August 20, 2015		-	Tomales Elementary School
September 10, 2015		-	West Marin School
October 15, 2015		-	Tomales High School
November 19, 2015		-	Inverness School
December 10, 2015		-	Tomales Elementary School

All regular Board meetings will be held at 6:00 p.m. except the January 15 meeting, which will be held at 8:30 a.m. All regular Board meetings will be on the third Thursday of the month except the March, September, and December meetings will be on the second Thursday of the month to meet deadline for interim and unaudited actuals reports.

**SPECIAL MEETINGS**

Special meetings/workshops/forums will be scheduled on a case-by-case basis at the time there is a need.

Adopted by the Board: December 18, 2014

**Shoreline Unified School District  
Board Meeting Calendar  
2015**

<u>Date</u>	<u>Location</u>	<u>Proposed/Potential Agenda Items</u>
January	THS	<ol style="list-style-type: none"> <li>1. THS Student/Class Presentations</li> <li>2. Senior Trip</li> <li>3. Close-Up Trip</li> <li>4. Goodell Financial Audit</li> <li>5. Budget Committee Report</li> <li>6. Superintendent Evaluation – Closed Session</li> </ol>
February	WMS	<ol style="list-style-type: none"> <li>1. Consolidated Application (Part II)</li> <li>2. Certificated Seniority List</li> <li>3. Impact Aid Trip – Washington, DC</li> <li>4. Dibels Report</li> <li>5. Principal Evaluations – Closed Session</li> <li>6. SEA Probationary Employee Evaluations - Closed</li> <li>7. Superintendent Evaluation</li> <li>8. Board Elections</li> <li>9. March 15 notifications</li> </ol>
March	BBS	<ol style="list-style-type: none"> <li>1. Second Interim</li> <li>2. Williams Complaints</li> <li>3. Golden Bell Program</li> <li>4. Food Service Report</li> <li>5. March 15 notifications</li> <li>6. Summer School</li> <li>7. Superintendent Evaluation</li> <li>8. Board Elections</li> </ol>
April	TES	<ol style="list-style-type: none"> <li>1. Shoreline Acres MOU</li> <li>2. Golden Bell Nominees</li> <li>3. District House Rent</li> <li>4. GASB 45 Actuarial</li> <li>5. Elections Resolution</li> <li>6. Approve Reduced Job Shares</li> <li>7. MCF Grant Report</li> <li>8. Principal Single Site Plan Reports</li> <li>9. Board Elections</li> <li>10. Student Performance review</li> </ol>
May	THS	<ol style="list-style-type: none"> <li>1. Budget Public Hearing</li> <li>2. LCAP Public Hearing</li> <li>3. CBO Contract</li> <li>4. Superintendent Contract</li> <li>5. Principal Contracts</li> <li>6. Contract Extensions for Counselor and Ag Dept.</li> <li>7. CIF Representatives</li> <li>8. EPA Expenditures</li> <li>9. Board Elections</li> <li>10. CSEA Probationary Employee Evaluations</li> </ol>

June	WMS	<ol style="list-style-type: none"> <li>1. Board Goals Assessment</li> <li>2. Consolidated Application (Part I)</li> <li>3. Adopt Budget</li> <li>4. LCAP Approval</li> <li>5. Williams Complaints</li> <li>6. Budget Transfer Resolution</li> <li>7. Superintendent Goals</li> <li>8. Board Elections</li> </ol>
August	TES	<ol style="list-style-type: none"> <li>1. Student Teaching Agreement with SSU</li> <li>2. AG Vocational Ed Grant</li> <li>3. THS Coaches</li> <li>4. NAFIS Conference</li> <li>5. Salary Schedules</li> <li>6. Board Goals Review/Update</li> <li>7. Board Elections</li> </ol>
September	WMS	<ol style="list-style-type: none"> <li>1. B-Wet Grant</li> <li>2. Williams Complaints</li> <li>3. Textbook Resolution</li> <li>4. Gann Limit Resolution</li> <li>5. Unaudited Actuals</li> <li>6. Curriculum Update</li> <li>7. Board Elections</li> </ol>
October	THS	<ol style="list-style-type: none"> <li>1. Transportation Report</li> <li>2. Board Elections</li> </ol>
November	INV	<ol style="list-style-type: none"> <li>1. Student Performance Review</li> <li>2. Facilities Report</li> <li>3. Special Education Report</li> </ol>
December	TES	<ol style="list-style-type: none"> <li>1. Organizational Meeting</li> <li>2. First Interim</li> <li>3. Review/Update Board Meeting Calendar</li> </ol>

SHORELINE UNIFIED SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING  
MAY 21, 2015

**UNAPPROVED MINUTES**

A regular meeting of the Shoreline Unified School District Board of Trustees was held at Tomales High School on Thursday, May 21, 2015.

1. President Jill Manning-Sartori called the meeting to order at 5:35 p.m.
2. Board members present: Jill Manning-Sartori, Jim Lino, Clarette McDonald and Kegan Stedwell. Board members absent: Monique Moretti, Tim Kehoe and Jane Healy. Staff present: Bruce Abbott, Adam Jennings, Jim Patterson, Nancy Wolf, and Jeannie Moody. Matt Nagle arrived at 7:00 p.m. Superintendent Tom Stubbs was not present.
3. Announced that due to Tom Stubbs being absent there would be no closed session.
4. No comments were heard from the public on the closed session item.
5. Recessed the public session at 5:37 p.m.
6. Reconvened to public session at 6:08 p.m.
7. No closed session.
8. Approved and adopted the agenda.  
(McDonald/Lino AYES: McDonald, Lino, Stedwell and Manning-Sartori  
NOES: None ABSTAIN: None ABSENT: Moretti, Kehoe and Healy) Motion passes.
9. Laura Orozco and Alfredo Montoya were honored as Shoreline's students of the month for May 2015. Ms. Pallingston and Mr. Gilardi made the presentations.
10. Student Representative Adrian Vega reported on all of the events and activities happening throughout the District. The Board presented Adrian with a gift and thanked him for all of his excellent reporting.
11. Consent Agenda
  - 11.1. Approved minutes of May 5, 2015, special meeting.
  - 11.2. Approved payment of warrants.
  - 11.3. Acceptance of gifts: To BBS: Jon Yatabe donated \$100 for the mural. Bodega Harbour Women's Golf Club (Ida Slezak) donated \$1500 for the Walker Creek Science Camp.
  - 11.4. Approved the 2015-2018 Marin Countywide Plan for Expelled Youth.
  - 11.5. Approved Adam Jennings and John McGurke as the 2015-16 California Interscholastic Federation (CIF) representatives.  
(Lino/McDonald AYES: McDonald, Lino, Stedwell and Manning-Sartori  
NOES: None ABSTAIN: None ABSENT: Moretti, Kehoe and Healy) Motion passes.

**Curriculum and Instruction**

12. The principals' reported on important events happening at their sites.
13. No superintendent report.

14. Board President Jill Manning-Sartori reported about the last SWAC meeting. Trustee Clarette McDonald reported that she attended the open house event at Bodega Bay School. Trustees McDonald, Manning-Sartori and Healy attended the PTA/Family Engagement meeting where the topic was information about how to become and what's involved in being a school board trustee.
15. Reviewed the Board of Trustees November 3, 2015 election information.
16. Reviewed the Interdistrict transfer attendance report.
17. Imelda Macias expressed concern about losing the reading program at West Marin/Inverness Schools, she wants the Spanish classes to continue and she also commented on the superintendent position. Donna Faure had comments about our superintendent resigning and outdated board goals.

### **Finance and Business**

18. Chief Business Official Bruce Abbot reported that our billing issue with Tomales Village Community Services District (TVCS D) has been resolved and we will not have to pay the depreciation expense. Mr. Abbott then reported that the release of the Governor's May Revise looked optimistic because 90% of all new money is going to fund education. Shoreline was approved for District of Choice which will also bring more money into our budget.
  19. Approved expenditures for 2014-15 Education Protection Account (EPA).  
(Lino/McDonald AYES: McDonald, Lino, Stedwell and Manning-Sartori  
NOES: None ABSTAIN: None ABSENT: Moretti, Kehoe and Healy) Motion passes.
  20. Tabled the tentative agreement with California School Employees Association (CSEA) for 2014-15 negotiations with Shoreline USD.  
(McDonald/Stedwell AYES: McDonald, Lino, Stedwell and Manning-Sartori  
NOES: None ABSTAIN: None ABSENT: Moretti, Kehoe and Healy) Motion passes.
  21. Tabled the AB1200 – Public Disclosure on tentative agreement with CSEA.  
(Lino/McDonald AYES: McDonald, Lino, Stedwell and Manning-Sartori  
NOES: None ABSTAIN: None ABSENT: Moretti, Kehoe and Healy) Motion passes.
  22. Approved the tentative agreement with Shoreline Education Association (SEA) for 2014-15 negotiations with Shoreline Unified School District on February 19, 2015.  
(Lino/Manning-Sartori AYES: McDonald, Lino, Stedwell and Manning-Sartori  
NOES: None ABSTAIN: None ABSENT: Moretti, Kehoe and Healy) Motion passes.
- Closed board meeting at 7:10 p.m. for Public Hearing
23. Public Hearing: Implementing Facilities Fees as Authorized by Statue AB 2926.  
-Reconvened to public session at 7:20 p.m.
  24. Adopted Resolution 2014.15.13 – Implementing Facilities Fees as Authorized by Statute AB 2926.  
(Lino/Stedwell AYES: McDonald, Lino, Stedwell and Manning-Sartori  
NOES: None ABSTAIN: None ABSENT: Moretti, Kehoe and Healy) Motion passes.
  25. Assigned 10 percent of the annual district house rent for repairs (\$1,345.20).  
(Lino/Stedwell AYES: McDonald, Lino, Stedwell and Manning-Sartori  
NOES: None ABSTAIN: None ABSENT: Moretti, Kehoe and Healy) Motion passes.

### **Employees**

26. Approved extending the 2014-15 contract for Connie Marx, counselor at Tomales High School with an additional five days.  
(Manning-Sartori/Lino AYES: McDonald, Lino, Stedwell, and Manning-Sartori  
NOES: None ABSTAIN: None ABSENT: Moretti, Kehoe and Healy) Motion passes.



27. Approved extending the 2015-16 contracts for Connie Marx, counselor at Tomales High School with an additional fifteen days and for Bill Costanzo, teacher at Tomales High School with an additional forty days. (Stedwell/McDonald AYES: McDonald, Lino, Stedwell, and Manning-Sartori NOES: None ABSTAIN: None ABSENT: Moretti, Kehoe and Healy) Motion passes.
28. Considered approving Eleanore Conroy, instructional assistant at Tomales Elementary, to work a 60% contract (3 day week) with prorated benefits for the 2015-16 school year. Jim Patterson did not recommend. (McDonald/Manning-Sartori AYES: None NOES: McDonald, Lino, Stedwell and Manning-Sartori ABSTAIN: None ABSENT: Moretti, Kehoe and Healy) Motion denied.
29. Discussed the superintendent position for the 2015-16 school year.
30. Approved agreement with Marin County Office of Education to hire Nancy Neu for administrative support services for 60 days at a cost of \$46,387.82 from July 1, 2015 through June 30, 2016. (McDonald/Stedwell AYES: McDonald, Lino, Stedwell, and Manning-Sartori NOES: None ABSTAIN: None ABSENT: Moretti, Kehoe and Healy) Motion passes.

**Auxiliary**

31. Agenda items for future meetings: LCAP, Budget, AB1200 and negotiations
32. No communications.

**Adjournment:** 8:00 p.m.

Respectfully submitted,

Jill Manning-Sartori, President  
Shoreline USD Board of Trustees

Adopted by the Board:

# Shoreline Unified School District

## Warrant Recap

July 16, 2015

<u>Fund #</u>	<u>Fund Name</u>	<u>Amount</u>
1	General Fund	69,245.01
13	Cafeteria Fund	4,635.31
14	Deferred Maintenance Fund	0.00
73	Scholarship Fund	0.00
74	Special Education Trust Account	-

DISTRICT: 64 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0068 06122015AB  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
	REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP		DESCRIPTION	
20094402	003052/	ADAM JENNINGS				
		PV-150110	01-1100-0-4300.00-1110-1010-420-000-000		THS REVOLVING CASH	16.89
			01-1100-0-4300.00-1110-1010-420-000-000		THS REVOLVING CASH	30.62
			01-9040-0-4300.00-1110-1010-420-000-000		THS REVOLVING CASH	16.90
			01-9040-0-4300.00-1110-1010-420-000-000		THS REVOLVING CASH	7.29
			01-9040-0-5200.00-1110-1010-420-000-000		THS REVOLVING CASH	5.00
			01-9641-0-4300.00-1110-2420-420-307-000		THS REVOLVING CASH	10.49
			01-9641-0-4300.00-1110-3110-420-328-000		THS REVOLVING CASH	18.24
			01-9641-0-4300.00-1110-3110-420-328-000		THS REVOLVING CASH	10.89
			01-9641-0-4300.00-1110-3110-420-328-000		THS REVOLVING CASH	13.58
			01-9641-0-4300.00-1110-3110-420-328-000		THS REVOLVING CASH	32.03
			01-9641-0-4300.00-1110-3110-420-328-000		THS REVOLVING CASH	3.69
			WARRANT TOTAL			\$165.62
20094403	070509/	HEIDI ALVES-COSTANZO				
		PO-151367	1. 01-0000-0-4300.00-1110-2700-420-107-000		REIMBURSEMENT	231.43
			WARRANT TOTAL			\$231.43
20094404	001649/	APPLE COMPUTER INC				
		PO-151212	1. 01-7405-0-4400.00-1110-1010-106-000-000		4338739354	428.58
			1. 01-7405-0-4400.00-1110-1010-106-000-000		4338849378	1,679.06
			2. 01-7405-0-4400.00-1110-1010-108-000-000		4338849378	8,430.59
			WARRANT TOTAL			\$10,538.23
20094405	000089/	AT&T				
		PO-155007	1. 01-0000-0-5970.00-0000-2700-700-000-000		7078752724	57.96
			WARRANT TOTAL			\$57.96
20094406	070602/	AUS WEST LOCKBOX				
		PO-150023	2. 01-0000-0-4300.00-0000-8100-107-000-000		702245056	87.14

DISTRICT: 64 SHORELINE UNIFIED SCHOOL DIST.

BATCH: 0068 06122015AB

FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
			2.		01-0000-0-4300.00-0000-8100-107-000-000										702265111	87.14
		PO-150061	4.		01-0000-0-4300.00-0000-8100-108-000-000										702257747	36.43
					WARRANT TOTAL											\$210.71
20094407	001004/	BMI EDUCATIONAL SERVICES														
		PO-151147	1.		01-9040-0-4300.00-1110-1010-108-000-000										623653	60.48
			1.		01-9040-0-4300.00-1110-1010-108-000-000										623506	148.29
					WARRANT TOTAL											\$208.77
20094408	000836/	CAL WEST RENTALS INC														
		PO-151361	1.		01-9040-0-5715.00-1110-1010-420-000-000										230285	119.81
					WARRANT TOTAL											\$119.81
20094409	003415/	JULIE M CASSEL														
		PO-151365	1.		01-9040-0-5715.00-1110-1010-108-000-000										JUNE MILEAGE	131.10
					WARRANT TOTAL											\$131.10
20094410	070927/	STANLEY CORREIA														
		PO-151005	2.		01-6500-0-5840.00-5770-3160-700-000-000										005	2,320.00
					WARRANT TOTAL											\$2,320.00
20094411	001270/	NANCY A CRIVELLI														
		PO-151366	1.		01-0000-0-5200.00-0000-2700-108-000-000										MILEAGE	20.13
					WARRANT TOTAL											\$20.13
20094412	003834/	CROWN TROPHY PETALUMA														
		PO-151344	1.		01-0000-0-4300.00-0000-2700-107-000-000										22007	202.97
		PO-151360	1.		01-9641-0-4300.00-1130-4200-420-312-000										21949	147.76
					WARRANT TOTAL											\$350.73
20094413	000030/	DECARLI'S														
		PO-155020	1.		01-0000-0-5505.00-0000-8100-700-000-000										Q71512	36.58
			1.		01-0000-0-5505.00-0000-8100-700-000-000										Q71970	5,921.04
					WARRANT TOTAL											\$5,957.62

DISTRICT: 64 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0068 06122015AB  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE							ABA NUM	ACCOUNT NUM	AMOUNT		
	REQ#	REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	DESCRIPTION	
20094414	000034/	DISCOVERY OFFICE SYSTEMS												
		PO-151343	1.	01-0000-0-4300.00-0000-2700-108-000-000									55E1261971	95.70
		PO-151362	1.	01-1400-0-4300.00-1110-1010-107-000-000									55E1262400	107.74
		WARRANT TOTAL											\$203.44	
20094415	000470/	ENCORE EVENTS RENTALS												
		PO-151335	1.	01-0000-0-5605.00-1110-2700-420-107-000									50996	815.84
		WARRANT TOTAL											\$815.84	
20094416	001624/	DOLORES GONZALEZ												
		PO-151345	1.	01-9040-0-5200.00-1110-1010-106-000-000									MILEAGE	8.63
		WARRANT TOTAL											\$8.63	
20094417	070362/	GREENFIELD LEARNING INC												
		PO-151153	1.	01-9642-0-4300.00-8100-5000-108-144-000									3923	2,400.00
		WARRANT TOTAL											\$2,400.00	
20094418	070020/	ANNE HALLEY												
		PO-151349	1.	01-1100-0-4300.00-1110-1010-108-000-000									REIMBURSEMENT	274.88
		WARRANT TOTAL											\$274.88	
20094419	070954/	RICHARD HALLEY												
		PO-151315	1.	01-0000-0-5840.00-0000-8100-108-000-000									WMS MAINT ASSISTANCE	211.64
		WARRANT TOTAL											\$211.64	
20094420	000063/	HM RECEIVABLES CO. LLC												
		PO-151229	2.	01-6500-0-4300.00-5770-1100-107-000-000									951421032	1,087.45
			1.	01-6500-0-4300.00-5770-1100-420-000-000									951421032	1,087.46
		WARRANT TOTAL											\$2,174.91	
20094421	001614/	JERRY & DON'S PUMP & WELL SVC												
		PO-155037	3.	01-0000-0-5840.00-0000-8100-700-000-000									0110397-IN	1,209.89
			3.	01-0000-0-5840.00-0000-8100-700-000-000									0110398-IN	46.20
			3.	01-0000-0-5840.00-0000-8100-700-000-000									0110399-IN	104.89
		WARRANT TOTAL											\$1,360.98	

DISTRICT: 64 SHORELINE UNIFIED SCHOOL DIST.  
BATCH: 0068 06122015AB  
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	DEPOSIT TYPE FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20094422	000066/	JOSTENS INC				
		PO-151341	1. 01-0000-0-4300.00-1110-2700-420-107-000		17695577	302.42
			WARRANT TOTAL			\$302.42
20094423	070825/	MERYL JUNIPER				
		PO-151350	1. 01-9641-0-4300.00-1110-1010-105-336-000		REIMBURSEMENT	42.62
			WARRANT TOTAL			\$42.62
20094424	070818/	LANGUAGE PEOPLE INC				
		PO-151313	1. 01-0000-0-5840.00-1110-1010-700-000-000		112389	284.15
			1. 01-0000-0-5840.00-1110-1010-700-000-000		112390	235.85
		PO-151371	1. 01-9642-0-5200.00-0001-1010-107-144-000		112816	342.85
		PO-155120	10. 01-0000-0-5840.00-1110-2700-700-000-000		112648	350.14
			10. 01-0000-0-5840.00-1110-2700-700-000-000		112649	93.75
			WARRANT TOTAL			\$1,306.74
20094425	070116/	LOWE'S				
		PO-150032	1. 01-0000-0-4300.00-0000-8100-107-000-000		902287	7.63
			WARRANT TOTAL			\$7.63
20094426	000180/	MARIN COUNTY OFFICE OF ED				
		PO-151316	1. 01-0000-0-5840.00-0000-2700-700-000-000		150942	530.00
		PO-151372	1. 01-0000-0-5715.00-1130-4200-108-000-000		150983	250.00
			WARRANT TOTAL			\$780.00
20094427	003049/	MATTHEW NAGLE				
		PV-150111	01-0000-0-4300.00-0000-2700-108-000-000		WMS PETTY CASH	3.26
			01-0000-0-4300.00-0000-2700-108-000-000		WMS PETTY CASH	5.41
			01-0000-0-4300.00-0000-2700-108-000-000		WMS PETTY CASH	10.27
			01-0000-0-4300.00-1130-4200-108-000-000		WMS PETTY CASH	13.06
			WARRANT TOTAL			\$32.00
20094428	070119/	MAXIM STAFFING SOLUTIONS				
		PO-155121	2. 01-3310-0-5840.00-5770-1100-700-711-000		3316750084	750.00

DISTRICT: 64 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0068 06122015AB  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
	REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP		DESCRIPTION	
WARRANT TOTAL						\$750.00
20094429	070660/	ERIN MONTOYA				
		PO-151348	1. 01-9040-0-5200.00-1110-1010-106-000-000		MAY MILEAGE	92.00
WARRANT TOTAL						\$92.00
20094430	070752/	MATTHEW NAGLE				
		PO-151351	1. 01-1400-0-4300.00-1110-1010-108-000-000		REIMBURSEMENT	250.95
			2. 01-9040-0-5840.00-1110-1010-108-000-000		REIMBURSEMENT	48.75
WARRANT TOTAL						\$299.70
20094431	001524/	OFFICE DEPOT				
		PO-151280	1. 01-1400-0-4300.00-1110-1010-107-000-000		770796453001	50.60
			1. 01-1400-0-4300.00-1110-1010-107-000-000		770796454001	18.64
			1. 01-1400-0-4300.00-1110-1010-107-000-000		770796271001	129.74
		PO-151281	1. 01-1400-0-4300.00-1110-1010-107-000-000		770979740001	77.44
		PO-151282	1. 01-1400-0-4300.00-1110-1010-107-000-000		771019167001	72.33
		PO-151283	1. 01-1400-0-4300.00-1110-1010-107-000-000		772469875001	405.70
			1. 01-1400-0-4300.00-1110-1010-107-000-000		771016933001	140.92
			1. 01-1400-0-4300.00-1110-1010-107-000-000		771016934001	23.20
			1. 01-1400-0-4300.00-1110-1010-107-000-000		771016935001	35.58
			1. 01-1400-0-4300.00-1110-1010-107-000-000		772469829001	55.55
			1. 01-1400-0-4300.00-1110-1010-107-000-000		771016933002	20.40
		PO-151284	1. 01-1400-0-4300.00-1110-1010-107-000-000		772470689001	5.23
			1. 01-1400-0-4300.00-1110-1010-107-000-000		771001850001	4.10
			1. 01-1400-0-4300.00-1110-1010-107-000-000		771001846001	40.61
			1. 01-1400-0-4300.00-1110-1010-107-000-000		771001845001	27.91
			1. 01-1400-0-4300.00-1110-1010-107-000-000		771001749001	709.70

DISTRICT: 64 SHORELINE UNIFIED SCHOOL DIST.

BATCH: 0068 06122015AB

FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE					ABA NUM	ACCOUNT NUM	AMOUNT				
	REQ#	REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	DESCRIPTION	
WARRANT TOTAL													\$1,817.65	
20094432	001963/	MARIA OROZCO												
		PO-150690	2.	01-6500-0-5840.00-5770-3600-700-753-000									JUNE MILEAGE	184.00
			3.	01-6500-0-5840.00-5770-3600-700-753-000									XGAS	100.00
WARRANT TOTAL													\$284.00	
20094433	000094/	P G & E												
		PO-155051	1.	01-0000-0-5510.00-0000-8100-700-000-000									0533030520-1	10,175.94
WARRANT TOTAL													\$10,175.94	
20094434	000282/	JAMES J PATTERSON												
		PO-151352	1.	01-9040-0-5200.00-1110-1010-107-000-000									MAY - JUNE MILEAGE	232.88
		PO-151353	1.	01-0000-0-4300.00-0000-2700-107-000-000									REIMBURSEMENT	204.97
WARRANT TOTAL													\$437.85	
20094435	000688/	PAY-BY-PLATE												
		PO-155050	1.	01-1100-0-5819.00-1110-1010-700-000-000									I691429838169	7.00
WARRANT TOTAL													\$7.00	
20094436	003905/	PEARSON EDUCATION INC												
		PO-151171	1.	01-6500-0-4300.00-5770-1100-108-000-000									10234157	262.97
		PO-151224	1.	01-0000-0-4200.00-1110-1010-420-221-000									4023872815	404.52
WARRANT TOTAL													\$667.49	
20094437	002531/	LAURIE M RUBIN												
		PO-151368	1.	01-0000-0-5200.00-1110-1010-700-000-000									MAY-JUNE MILEAGE	115.00
WARRANT TOTAL													\$115.00	
20094438	070504/	MARISOL SALGADO												
		PO-151355	1.	01-9040-0-5200.00-1110-1010-107-000-000									SEPT OCT 2014 MILEAGE	316.96
WARRANT TOTAL													\$316.96	
20094439	070476/	SANTA ROSA WHOLESALE FLORIST												
		PO-150059	3.	01-9040-0-4300.00-1110-1010-420-000-000									07537	83.94
			4.	01-9040-0-4300.00-1110-1010-420-000-000									07537	212.70



DISTRICT: 64 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0068 06122015AB  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
		PO-151370	1.	01	0000	0	4300	00	1110	2700	420	107	000		07537	71.40
															WARRANT TOTAL	\$368.04
20094440	002104/	SCSRA														
		PO-151369	1.	01	0000	0	5840	00	1130	4200	420	000	000		06032015	350.31
															WARRANT TOTAL	\$350.31
20094441	002723/	SILYCO														
		PO-155063	4.	01	0000	0	5840	00	0000	7200	700	000	000		MAY2015	187.50
			3.	01	0000	0	5840	00	1110	1010	700	000	000		MAY2015	562.50
															WARRANT TOTAL	\$750.00
20094442	001120/	LORETTA J SMITH														
		PO-151354	1.	01	9040	0	4300	00	1110	1010	105	000	000		REIMBURSEMENT	83.84
															WARRANT TOTAL	\$83.84
20094443	003538/	VANESSA J STAPLES														
		PO-151347	1.	01	1100	0	4300	00	1110	1010	108	000	000		REIMBURSEMENT	108.67
															WARRANT TOTAL	\$108.67
20094444	003292/	UNISOURCE WORLDWIDE INC														
		PO-150056	3.	01	0000	0	4300	00	0000	8100	420	000	000		63131584053	828.05
		PO-151240	1.	01	0000	0	4300	00	0000	8100	700	000	000		63131591098	94.99
			1.	01	0000	0	4300	00	0000	8100	700	000	000		63131591098	375.91
															WARRANT TOTAL	\$1,108.97
20094445	003425/	UNITED PARCEL SERVICE														
		PO-155122	1.	01	0000	0	5960	00	0000	2700	700	000	000		0000R8623F235	20.32
															WARRANT TOTAL	\$20.32
20094446	004000/	UNITED SITE SERVICES INC														
		PO-155071	2.	01	0000	0	5540	00	1130	8100	700	000	000		114-2926353	236.54
			2.	01	0000	0	5540	00	1130	8100	700	000	000		114-2982606	186.47
		PO-159029	1.	01	0000	0	5540	00	1110	8100	740	000	000		114-2922692	107.37

DISTRICT: 64 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0068 06122015AB  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE										ABA NUM	ACCOUNT NUM	AMOUNT	
	REQ#	REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	DESCRIPTION		
			1.	01-0000-0-5540.00-1110-8100-740-000-000										114-3005303	107.37	
				WARRANT TOTAL												\$637.75
20094447	070006/	UNIVERSITY OF OREGON														
		PO-150889	1.	01-0000-0-5840.00-1110-1010-700-000-000										152-01149	9.00	
				WARRANT TOTAL												\$9.00
20094448	000354/	VAN BEBBER BROS INC														
		PO-150060	3.	01-0000-0-4300.00-1471-1010-420-108-000										617932	47.34	
			3.	01-0000-0-4300.00-1471-1010-420-108-000										618012	94.22	
			4.	01-7010-0-4300.00-1471-1010-420-000-000										617932	47.34	
			4.	01-7010-0-4300.00-1471-1010-420-000-000										618012	94.21	
				WARRANT TOTAL												\$283.11
20094449	070693/	JUDY VAN EVERA														
		PO-151346	1.	01-1100-0-4300.00-1110-1010-108-000-000										REIMBURSEMENT	15.18	
				WARRANT TOTAL												\$15.18
*** FUND	TOTALS ***			TOTAL NUMBER OF WARRANTS: 48												TOTAL AMOUNT OF WARRANTS: \$48,932.62*

DISTRICT: 64 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0068 06122015AB  
 FUND : 13 CAFETERIA FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE					ABA NUM	ACCOUNT NUM	AMOUNT				
	REQ#	REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	DESCRIPTION	
20094450	070602/	AUS WEST LOCKBOX												
		PO-157000	2.	13-5310-0-5520.00-0000-8100-700-000-000									702245054	81.18
			2.	13-5310-0-5520.00-0000-8100-700-000-000									702265109	71.06
				WARRANT TOTAL										\$152.24
20094451	001472/	CDE												
		PO-157002	1.	13-5310-0-4700.00-0000-3700-700-000-000									15 SF-18112	104.00
				WARRANT TOTAL										\$104.00
20094452	003553/	CLOVER STORNETTA FARMS INC												
		PO-157004	3.	13-5310-0-4700.00-0000-3700-700-000-000									100270794	32.80
			3.	13-5310-0-4700.00-0000-3700-700-000-000									0100274935	30.75
			3.	13-5310-0-4700.00-0000-3700-700-000-000									100270245	147.93
			4.	13-5310-0-4700.00-0000-3700-700-000-000									100270245	165.50
			4.	13-5310-0-4700.00-0000-3700-700-000-000									100270446	103.00
			4.	13-5310-0-4700.00-0000-3700-700-000-000									100270445	138.00
				WARRANT TOTAL										\$617.98
20094453	002930/	SYSCO SAN FRANCISCO INC												
		PO-157017	4.	13-5310-0-4700.00-0000-3700-700-000-000									505060618	1,784.43
			4.	13-5310-0-4700.00-0000-3700-700-000-000									505130411	1,146.16
			4.	13-5310-0-4700.00-0000-3700-700-000-000									505200389	1,146.40
			4.	13-5310-0-4700.00-0000-3700-700-000-000									505260339	318.48
			4.	13-5310-0-4700.00-0000-3700-700-000-000									TOTAL ADJUSTED AMOUNTS	841.38-
				WARRANT TOTAL										\$3,554.09
*** FUND	TOTALS ***			TOTAL NUMBER OF WARRANTS:	4			TOTAL AMOUNT OF WARRANTS:						\$4,428.31*
*** BATCH	TOTALS ***			TOTAL NUMBER OF WARRANTS:	52			TOTAL AMOUNT OF WARRANTS:						\$53,360.93*
*** DISTRICT	TOTALS ***			TOTAL NUMBER OF WARRANTS:	52			TOTAL AMOUNT OF WARRANTS:						\$53,360.93*

DISTRICT: 64 SHORELINE UNIFIED SCHOOL DIST.

BATCH: 0069 06222015AB

FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE							ABA NUM	ACCOUNT NUM	AMOUNT			
	REQ#	REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	DESCRIPTION	
20095196	003393/	AMAZON													
		PO-151087	1.	01	-1400	-0	-4300	.00	-1110	-1010	-107	-000	-000	024637257798	8.45
		PO-151142	1.	01	-9641	-0	-4300	.00	-1110	-2420	-420	-307	-000	202258194244	24.96
			1.	01	-9641	-0	-4300	.00	-1110	-2420	-420	-307	-000	202258684153	0.32
			1.	01	-9641	-0	-4300	.00	-1110	-2420	-420	-307	-000	202257722695	74.44
			1.	01	-9641	-0	-4300	.00	-1110	-2420	-420	-307	-000	301156625074	13.50
			1.	01	-9641	-0	-4300	.00	-1110	-2420	-420	-307	-000	202255339822	56.80
			1.	01	-9641	-0	-4300	.00	-1110	-2420	-420	-307	-000	202250148714	118.38
			1.	01	-9641	-0	-4300	.00	-1110	-2420	-420	-307	-000	202251307640	9.75
		PO-151143	1.	01	-9040	-0	-4300	.00	-1110	-1010	-108	-000	-000	219061418241	49.44
		PO-151192	1.	01	-9040	-0	-4300	.00	-1110	-1010	-420	-000	-000	140806713071	16.27
		PO-151199	1.	01	-0000	-0	-4300	.00	-0000	-7200	-700	-000	-000	015162547099	39.27
			1.	01	-0000	-0	-4300	.00	-0000	-7200	-700	-000	-000	149005060475	95.49
		PO-151200	1.	01	-9040	-0	-4300	.00	-1110	-1010	-420	-000	-000	018123953539	449.91
		PO-151201	1.	01	-1100	-0	-4300	.00	-1110	-1010	-420	-000	-000	026156976446	559.80
		PO-151243	1.	01	-1100	-0	-4300	.00	-1110	-1010	-420	-000	-000	283141931721	39.63
		PO-151256	1.	01	-6010	-0	-4300	.00	-8100	-5000	-105	-000	-000	108196885022	13.96
			1.	01	-6010	-0	-4300	.00	-8100	-5000	-105	-000	-000	242368094355	55.97
														WARRANT TOTAL	\$1,625.70
20095197	070645/	AMERIPRINTS													
		PO-155004	2.	01	-0000	-0	-5821	.00	-0000	-7100	-700	-000	-000	15-382	72.00
														WARRANT TOTAL	\$72.00
20095198	070602/	AUS WEST LOCKBOX													
		PO-150047	2.	01	-0000	-0	-5520	.00	-0000	-8100	-420	-000	-000	702245055	194.52
			2.	01	-0000	-0	-5520	.00	-0000	-8100	-420	-000	-000	702265110	194.52

DISTRICT: 64 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0069 06222015AB  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE										ABA NUM	ACCOUNT NUM	AMOUNT
	REQ#	REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	DESCRIPTION		
WARRANT TOTAL														\$389.04	
20095199	070110/	BARBIER SECURITY GROUP													
		PO-151342	1.	01-0000-0-5840.00-0000-8300-420-000-000									6188	1,232.00	
WARRANT TOTAL														\$1,232.00	
20095200	070777/	BRIGHT PATH THERAPISTS INC													
		PO-150712	1.	01-6500-0-5840.00-5770-1100-700-735-000									3427	176.69	
WARRANT TOTAL														\$176.69	
20095201	070472/	DEPT OF INDUSTRIAL RELATIONS													
		PO-155021	1.	01-0000-0-5839.00-0000-8100-106-000-000									E 1286616 SF	125.00	
WARRANT TOTAL														\$125.00	
20095202	004137/	EDUCATIONAL DATA SYSTEMS INC													
		PO-155025	1.	01-1100-0-4300.00-1110-1010-700-000-000									061516908	169.99	
WARRANT TOTAL														\$169.99	
20095203	000470/	ENCORE EVENTS RENTALS													
		PO-151336	1.	01-1400-0-4300.00-1110-1010-420-000-000									51496	1,460.40	
WARRANT TOTAL														\$1,460.40	
20095204	001431/	FEDERAL EXPRESS CORPORATION													
		PO-155028	1.	01-0000-0-5960.00-0000-7200-700-000-000									5-062-00958	32.65	
WARRANT TOTAL														\$32.65	
20095205	000922/	GRAINGER													
		PO-150051	1.	01-0000-0-4300.00-0000-8100-420-000-000									9752969734	411.80	
WARRANT TOTAL														\$411.80	
20095206	002474/	HOME DEPOT CREDIT SERVICES													
		PO-150026	3.	01-0000-0-4300.00-0000-8100-107-000-000									5014679	423.20	
			4.	01-0000-0-4300.00-0000-8100-107-000-000									5014679	223.12	
WARRANT TOTAL														\$646.32	
20095207	070818/	LANGUAGE PEOPLE INC													
		PO-155120	8.	01-6500-0-5840.00-5770-1100-700-000-000									112939	215.32	

DISTRICT: 64 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0069 06222015AB  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE							ABA NUM	ACCOUNT NUM	AMOUNT			
	REQ#	REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	DESCRIPTION	
-----															
WARRANT TOTAL														\$215.32	
20095208	070510/	LOZANO SMITH LLP													
		PO-155040	6.	01	0000	0	5829	00	0000	7100	700	000	000	01634	147.00
-----															
WARRANT TOTAL														\$147.00	
20095209	070119/	MAXIM STAFFING SOLUTIONS													
		PO-155121	2.	01	3310	0	5840	00	5770	1100	700	711	000	3320970084	450.00
			2.	01	3310	0	5840	00	5770	1100	700	711	000	3351760084	750.00
-----															
WARRANT TOTAL														\$1,200.00	
20095210	070015/	JEANNIE MOODY													
		PO-151379	3.	01	0000	0	4300	00	0000	7100	700	000	000	REIMBURSEMENT	316.41
			1.	01	0000	0	4300	00	0000	7110	700	000	000	REIMBURSEMENT AND MILEAGE	379.72
			2.	01	0000	0	4300	00	0000	7200	700	000	000	REIMBURSEMENT	14.42
			4.	01	0000	0	5200	00	0000	7200	700	000	000	MILEAGE	158.13
-----															
WARRANT TOTAL														\$868.68	
20095211	000086/	NORTH MARIN WATER DISTRICT													
		PO-155047	1.	01	0000	0	5535	00	0000	8100	700	000	000	2012302	2,053.85
			2.	01	0000	0	5535	00	0000	8100	700	000	000	2012302	2,578.67
-----															
WARRANT TOTAL														\$4,632.52	
20095212	001524/	OFFICE DEPOT													
		PO-151262	1.	01	0000	0	4300	00	0000	2700	108	000	000	771632573001	92.75
		PO-151266	1.	01	6500	0	4300	00	5770	1100	107	000	000	771022364001	86.59
		PO-151278	1.	01	1400	0	4300	00	1110	1010	107	000	000	770763956002	20.40
			1.	01	1400	0	4300	00	1110	1010	107	000	000	772471257001	55.55
			1.	01	1400	0	4300	00	1110	1010	107	000	000	772471338001	104.00
			1.	01	1400	0	4300	00	1110	1010	107	000	000	772471339001	2.05
			1.	01	1400	0	4300	00	1110	1010	107	000	000	770763956001	16.26

DISTRICT: 64 SHORELINE UNIFIED SCHOOL DIST.  
BATCH: 0069 06222015AB  
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LQC ACT GRP	DESCRIPTION		
	PO-151279	1.	01-1400-0-4300.00-1110-1010-107-000-000	770779402001		14.17
		1.	01-1400-0-4300.00-1110-1010-107-000-000	772472017001		3.28
		1.	01-1400-0-4300.00-1110-1010-107-000-000	770778982001		337.22
		1.	01-1400-0-4300.00-1110-1010-107-000-000	772471774001		8.63
		1.	01-1400-0-4300.00-1110-1010-107-000-000	772471775001		28.20
		1.	01-1400-0-4300.00-1110-1010-107-000-000	770779398001		24.21
		1.	01-1400-0-4300.00-1110-1010-107-000-000	770779401001		19.07
	PO-151357	1.	01-1400-0-4300.00-1110-1010-107-000-000	772832406001		2.05
		1.	01-1400-0-4300.00-1110-1010-107-000-000	772832407001		8.14
		1.	01-1400-0-4300.00-1110-1010-107-000-000	772832351001		155.78
	PO-151358	1.	01-1400-0-4300.00-1110-1010-107-000-000	775087876001		1.63
		1.	01-1400-0-4300.00-1110-1010-107-000-000	772806043001		101.41
		1.	01-1400-0-4300.00-1110-1010-107-000-000	772805954001		282.76
	PO-151359	1.	01-1400-0-4300.00-1110-1010-107-000-000	772861886001		22.67
		1.	01-1400-0-4300.00-1110-1010-107-000-000	772861669001		225.82
			WARRANT TOTAL			\$1,612.64
20095213	070957/		OFFICE FURNITURE WORLD			
	PO-151363	1.	01-1400-0-4300.00-1110-1010-420-000-000	43204		945.04
			WARRANT TOTAL			\$945.04
20095214	001380/		PERMA-BOUND BOOKS			
	PO-151172	1.	01-9040-0-4300.00-1110-1010-108-000-000	1635701-00		271.27
		1.	01-9040-0-4300.00-1110-1010-108-000-000	1635701-01		267.05
		1.	01-9040-0-4300.00-1110-1010-108-000-000	1635701-02		40.89
			WARRANT TOTAL			\$579.21
20095215	004115/		SCHOOL OUTFITTERS			
	PO-151340	1.	01-1400-0-4300.00-1110-1010-420-000-000	INV11718392		124.51

DISTRICT: 64 SHORELINE UNIFIED SCHOOL DIST.  
BATCH: 0069 06222015AB  
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE				ABA NUM	ACCOUNT NUM	AMOUNT
	REQ#	REFERENCE LN	FD	RESC	Y	OBJT	SO GOAL FUNC LOC ACT GRP	DESCRIPTION	
WARRANT TOTAL								\$124.51	
20095216	000247/	SCHOOL SERVICES OF CALIFORNIA							
		PO-151027	1.	01-0000-0-5200.00-0000-7200-700-000-000				W086838-IN	155.00
WARRANT TOTAL								\$155.00	
20095217	003005/	SONOMA COUNTY OFFICE OF ED							
		PO-155065	1.	01-0000-0-5829.00-0000-7100-700-000-000				IN15-03928	430.00
WARRANT TOTAL								\$430.00	
20095218	070587/	VERIZON WIRELESS							
		PO-155073	2.	01-0000-0-5970.00-0000-2700-700-000-000				7073385484	52.90
			3.	01-0000-0-5970.00-0000-2700-700-000-000				7073385669	52.90
			4.	01-0000-0-5970.00-0000-7200-700-000-000				4157477292	62.90
			1.	01-0000-0-5970.00-5770-3600-740-000-000				4157477293	52.90
			1.	01-0000-0-5970.00-5770-3600-740-000-000				7074814067	52.90
			1.	01-0000-0-5970.00-5770-3600-740-000-000				7074814068	52.90
WARRANT TOTAL								\$327.40	
*** FUND	TOTALS ***		TOTAL NUMBER OF WARRANTS:	23		TOTAL AMOUNT OF WARRANTS:		\$17,578.91*	
*** BATCH	TOTALS ***		TOTAL NUMBER OF WARRANTS:	23		TOTAL AMOUNT OF WARRANTS:		\$17,578.91*	
*** DISTRICT	TOTALS ***		TOTAL NUMBER OF WARRANTS:	23		TOTAL AMOUNT OF WARRANTS:		\$17,578.91*	



DISTRICT: 64 SHORELINE UNIFIED SCHOOL DIST.  
BATCH: 0070 06262015AB  
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
	REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP		DESCRIPTION	
20096013	070841/	ABDO PUBLISHING				
		PO-151106	1. 01-1400-0-4300.00-1110-1010-107-000-000	192163		463.26
			WARRANT TOTAL			\$463.26
20096014	000254/	CALIF. UNIVERSITY BERKELEY				
		PO-151314	1. 01-4035-0-5200.00-1110-1010-420-000-000	2015-07		300.00
			WARRANT TOTAL			\$300.00
20096015	000030/	DECARLI'S				
		PO-155020	1. 01-0000-0-5505.00-0000-8100-700-000-000	71595		42.09
			1. 01-0000-0-5505.00-0000-8100-700-000-000	61268	PROPANE IN TANK WHEN SET	175.12
			WARRANT TOTAL			\$217.21
20096016	070815/	BECKY EVENICH				
		PO-151302	1. 01-0000-0-5200.00-0000-7200-700-000-000		JAN-JUNE MILEAGE	309.35
			WARRANT TOTAL			\$309.35
20096017	001431/	FEDERAL EXPRESS CORPORATION				
		PO-155028	1. 01-0000-0-5960.00-0000-7200-700-000-000	506961782		32.65
			WARRANT TOTAL			\$32.65
20096018	070818/	LANGUAGE PEOPLE INC				
		PO-155120	10. 01-0000-0-5840.00-1110-2700-700-000-000	112498		93.75
			WARRANT TOTAL			\$93.75
20096019	070834/	MARIN LANGUAGE SERVICES				
		PO-155080	1. 01-0000-0-5840.00-0000-7110-700-000-000	21		46.66
			2. 01-0000-0-5840.00-0000-7110-700-000-000	21		168.32
			2. 01-0000-0-5840.00-0000-7110-700-000-000	22		214.98
			WARRANT TOTAL			\$429.96
20096020	001524/	OFFICE DEPOT				
		PO-151137	1. 01-1100-0-4300.00-1110-1010-107-000-000	767273903001		55.35
		PO-151279	1. 01-1400-0-4300.00-1110-1010-107-000-000	775349161001		8.66
		PO-151357	1. 01-1400-0-4300.00-1110-1010-107-000-000	772832351002		1.89

DISTRICT: 64 SHORELINE UNIFIED SCHOOL DIST.

BATCH: 0070 06262015AB

FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE										ABA NUM	ACCOUNT NUM	AMOUNT
	REQ#	REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	DESCRIPTION	
		PO-151358	1.	01	1400	0	4300	00	1110	1010	107	000	000	772805954002	1.89
		PO-151364	1.	01	6010	0	4300	00	8100	5000	105	000	000	772863019002	0.94
			1.	01	6010	0	4300	00	8100	5000	105	000	000	772863493001	3.24
			1.	01	6010	0	4300	00	8100	5000	105	000	000	772863495001	7.47
			1.	01	6010	0	4300	00	8100	5000	105	000	000	772863019001	284.87
			1.	01	6010	0	4300	00	8100	5000	105	000	000	772863495002	22.46
														WARRANT TOTAL	\$386.77
20096021	000094/	P G & E													
		PO-155051	1.	01	0000	0	5510	00	0000	8100	700	000	000	8156265086-1	500.53
														WARRANT TOTAL	\$500.53
*** FUND	TOTALS ***								TOTAL NUMBER OF WARRANTS:	9				TOTAL AMOUNT OF WARRANTS:	\$2,733.48*

DISTRICT: 64 SHORELINE UNIFIED SCHOOL DIST.  
BATCH: 0070 06262015AB  
FUND : 13 CAFETERIA FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE										ABA NUM	ACCOUNT NUM	AMOUNT	
	REQ#	REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	DESCRIPTION		
20096022	003553/	CLOVER STORNETTA FARMS INC														
		PO-157004	2.		13-5310-0-4700.00-0000-3700-700-000-000									100274574	120.50	
			2.		13-5310-0-4700.00-0000-3700-700-000-000									100274573	86.50	
-----WARRANT TOTAL-----															\$207.00	
*** FUND	TOTALS ***	TOTAL NUMBER OF WARRANTS:										1	TOTAL AMOUNT OF WARRANTS:		\$207.00*	
*** BATCH	TOTALS ***	TOTAL NUMBER OF WARRANTS:										10	TOTAL AMOUNT OF WARRANTS:		\$2,940.48*	
*** DISTRICT	TOTALS ***	TOTAL NUMBER OF WARRANTS:										10	TOTAL AMOUNT OF WARRANTS:		\$2,940.48*	

### 2015-16 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <http://www.cde.ca.gov/fg/aa/co/ca15asstoc.asp>

**CDE Program Contact:**

Joy Paull, [jpaul@cde.ca.gov](mailto:jpaul@cde.ca.gov), 916-319-0297

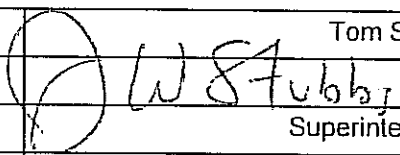
### LEA Plan

An LEA that receives Title III funds, or any LEA that receives Title I funds and is in Program Improvement corrective action must certify that its LEA Plan, including any Addenda to the Plan, is current and provide the local online web address for their LEA Plan. An LEA that receives Title III funds and is in Title III Improvement status must post their Improvement Plan in the California Accountability and Improvement System (CAIS) at <http://www.cde.ca.gov/ta/ac/ca/>.

State Board of Education approval date	7/11/2003
LEA Plan Web page (format <a href="http://SomeWebsiteName.xxx">http://SomeWebsiteName.xxx</a> )	<a href="http://shorelineunified.org">http://shorelineunified.org</a>

### Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to have the use of these funds reviewed and/or audited according to the standards and criteria set forth in the California Department of Education's Categorical Program Monitoring (CPM) Manual. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this page are on file.

Authorized Representative's Full Name	Tom Stubbs
Authorized Representative's Signature	
Authorized Representative's Title	Superintendent
Authorized Representative Signature Date	06/23/2015

**\*\*\*Warning\*\*\***

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

### 2015-16 Protected Prayer Certification

ESEA Section 9524(b) specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

**CDE Program Contact:**

Franco Rozic, Title I Monitoring & Support, [frozic@cde.ca.gov](mailto:frozic@cde.ca.gov), 916-319-0269

### Protected Prayer Certification Statement

The LEA hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Bruce Abbott
Authorized Representative Title	Chief Business Official
Authorized Representative Signature Date	06/15/2015
Comment	
If the LEA is not able to certify at this time an explanation must be provided in the Comment field. (Maximum 500 characters)	

**\*\*\*Warning\*\*\***

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

## 2015-16 Application for Funding

**CDE Program Contact:**

Education Data Office, [ConApp@cde.ca.gov](mailto:ConApp@cde.ca.gov), 916-319-0297

### Local Governing Board Approval

The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	07/16/2015
---	------------

### District English Learner Advisory Committee (DELAC) Review

Per Title 5 of the California Code of Regulations Section 11308, if your district has more than 50 English learners the district must establish a District English Learner Advisory Committee (DELAC) and involve them in the application for funding for programs that serve English learners.

DELAC representative's full name	Tom Stubbs
DELAC review date	
Meeting minutes web address <small>Please enter the Web address of DELAC review meeting minutes (format http://SomeWebsiteName.xxx). If a Web address is not available, the LEA must keep the minutes on file which indicates that the application is approved by the committee.</small>	
DELAC comment <small>If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)</small>	DELAC was not able to review due to scheduling conflicts. Will review in September when DELAC meeting schedule starts again.

### Application for Categorical Programs

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

Title I Part A (Basic Grant) <small>ESEA Sec. 1111et seq. SACS 3010</small>	Yes
Title I Part D (Delinquent) <small>ESEA Sec. 1401 SACS 3025</small>	No
Title II Part A (Teacher Quality) <small>ESEA Sec. 2101 SACS 4035</small>	Yes
Title III Part A Immigrant	Yes

**\*\*\*Warning\*\*\***

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

## 2015-16 Application for Funding

**CDE Program Contact:**

Education Data Office, [ConApp@cde.ca.gov](mailto:ConApp@cde.ca.gov), 916-319-0297

ESEA Sec. 3102 SACS 4201	
Title III Part A LEP	Yes
ESEA Sec. 3102 SACS 4203	
Title VI, Part B Subpart 1 Small, Rural School Achievement Grant	No
ESEA Sec. 6211 SACS 5801	
Title VI, Part B Subpart 1 REAP Flexibility Participation	

**\*\*\*Warning\*\*\***

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

## 2015-16 Substitute System for Time Accounting

This certification may be used by auditors and by CDE oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the LEA submits and certifies this data collection.

**CDE Program Contact:**

Julie Brucklacher, Financial Accountability & Info Srv, [jbruckla@cde.ca.gov](mailto:jbruckla@cde.ca.gov), 916-327-0858

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate. Additional information on the predetermined schedule substitute system of time accounting can be found at <http://www.cde.ca.gov/fg/ac/co/timeaccounting2013.asp>. Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the Web at <http://www.cde.ca.gov/fg/ac/sa/>.

2015-16 Request for authorization	No
LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters)	

**\*\*\*Warning\*\*\***

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.



California Department of Education  
**AGRICULTURAL CAREER TECHNICAL EDUCATION INCENTIVE GRANT**  
**2015-16 APPLICATION FOR FUNDING**  
 (Due Date: To be received in Regional Supervisor's Office by June 30, 2015)

**DATES OF PROJECT DURATION - JULY 1, 2015, TO JUNE 30, 2016**

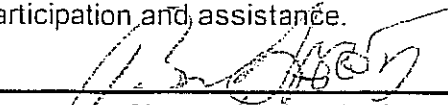
Tomales High School

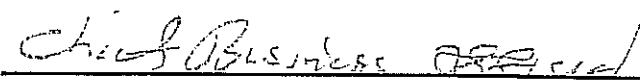
Shoreline Unified

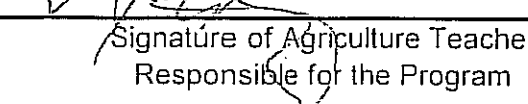
(School Site)

(District)

**Certification:** I hereby certify that all applicable state and federal rules and regulations will be observed; that to the best of my knowledge, the information contained in this application is correct and complete; and that the attached assurances are accepted as the basic conditions of the operations in this project/program for local participation and assistance.

  
 \_\_\_\_\_  
 Signature of Authorized-Agent

  
 \_\_\_\_\_  
 Title

  
 \_\_\_\_\_  
 Signature of Agriculture Teacher  
 Responsible for the Program

\_\_\_\_\_  
 Signature of Principal  
 Contact Phone Number: 707-878-2286

Date of Approval of Local Agency Board:

Jun-15

Funds Requested - Part I

\$4,000.00

Part II

\$512.00

Part III

\$6,000.00

Part IV

\$0.00

Total

\$10,512.00

Number of Different Agriculture Teachers at Site:

1

**PART I - QUALITY CRITERIA 1-9 (REQUIRED) ALLOCATION**

Quality Criteria	Will Meet Criteria	Variance Requested
1. Curriculum and Instruction	<u>x</u>	_____
2. Leadership and Citizenship Development	<u>x</u>	_____
3. Practical Application of Occupational Skills	<u>x</u>	_____
4. Qualified and Competent Personnel	<u>x</u>	_____
5. Facilities, Equipment, and Materials	<u>x</u>	_____
6. Community, Business, and Industry Involvement	<u>x</u>	_____
7. Career Guidance	<u>x</u>	_____
8. Program Promotion	<u>x</u>	_____
9. Program Accountability and Planning	<u>x</u>	_____

**Formal Variance Request must be included if requesting a variance.** A variance is a proposed plan for bringing the program into compliance with required quality criteria. Variances should result in compliance prior to the following year's application. All variances must be approved with the application. Non-compliance with the terms of the approved variance will result in a loss of funds.

PART I - CONTINUED

Departmental Allocation: Meeting the criteria in PART I makes the program eligible for the following amounts based on the number of teachers in the program.

Total Number of Teachers	Amount Eligible	Amount Requested
One Teacher or Less	\$4,000	\$4,000.00
Two Teachers	\$4,500	
Three Teachers or More	\$5,000	

PART II - PROGRAM ENROLLMENT ALLOCATION

Total Number of Students	2014-15 R2 Number	Amount Requested
List Number from R2 Report (\$8/Member)	64	\$512.00

PART III - QUALITY CRITERIA 10-11 (OPTIONAL) ALLOCATION

Schools which qualify for a Departmental Allocation may apply for additional amounts for each specific Quality Criteria (10 and 11) met.

- \* Amounts requested in Quality Criterion 10 will be the indicated amount for that criterion, multiplied by the full-time equivalent (FTE). To count a preparation period, the teacher must be teaching Career Technical Education courses in Agriculture for 50 percent or more of their teaching periods.
- \* Amounts requested in Quality Criterion 11A will be the indicated amount for each teacher who was compensated a minimum of \$2,000 for year-round employment.
- \* Amounts requested in Quality Criterion 11B will be the indicated amount for each teacher who is provided a project supervision period. Project periods will be counted if the teacher has a preparation period as part of the regular teaching day.

Number of FTE Agriculture Teachers at Site:

1

List the Names of the Agriculture Teachers:

1. Bill Costanzo

4. \_\_\_\_\_

2. \_\_\_\_\_

5. \_\_\_\_\_

3. \_\_\_\_\_

6. \_\_\_\_\_

	Number Meeting Criteria	Amount Requested
Criterion 10 - Student/Teacher Ratio	1	\$2,000.00
Criterion 11A - Year-Round Employment	1	\$2,000.00
Criterion 11B - Project Supervision Period	1	\$2,000.00

TOTAL FUNDS REQUESTED PART IV

\$6,000.00

PART IV - QUALITY CRITERION 12 (OPTIONAL) ALLOCATION

Quality Criterion 12 Form is attached and all criteria has been met. If the answer is yes, list \$7,500 (funds requesting) in space to the right.

PART V - FINANCIAL SCHEDULE

Part A

			A	B	C
Line	Acct. No.	Classification	Description of Item for Which Funds Will be Expended	Incentive Grant Funds	Matching Funds
1	4000	Books & Supplies		6,012.00	6,012.00
2			Subtotal for 4000	\$6,012.00	\$6,012.00
3	5000	Services and Other Operating Expenses such as: Services of Consultants, Staff Travel, and Conference; Rentals, Leases, and Repairs; Bus Transportation	1. Travel & Conference	1,500.00	1,500.00
4			2. Truck	\$2,000	2,000.00
5			3. Field trips	1,000.00	1,000.00
6			4.		
			5.		
7			6.		
8			Subtotal for 5000	\$4,500.00	\$4,500.00
9	6000	Capital Outlay: Includes Sites and Improvements of Sites; Buildings and Improvement of Buildings; Equipment	1.		
10			2.		
11			3.		
			4.		
12			5.		
13			Subtotal for 6000	\$0.00	\$0.00
14			Total for 4000-6000 Lines 2, 8, 13	\$10,512.00	\$10,512.00

TOTAL 2015-16 Incentive Grant Allocation:

\$10,512.00

Part B - Complete this portion if a waiver of the matching requirement is requested:

			A	B	C
Line	Acct No.	Classification	Description of Item for Which Funds Were Expended	Incentive Grant Funds	Amount of Salary and Benefits
15	1000	Salaries	Teachers' Summer Service Salaries		
16	1000	Salaries	Teachers' Salaries for Project Supervision Period		
17	3000	Benefits	Benefits for the Above Items (1000)		
18			TOTAL		\$0.00

TOTAL Amount of Waiver Requested:

SHORELINE UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES

2015

			Term
President	Jill Manning-Sartori	Area 2	12/08/2011 – 12/04/2015
Vice President	Kegan Stedwell	Area 1	12/08/2011 – 12/04/2015
Clerk	Clarette McDonald	Area 3	12/06/2013 – 12/04/2015 Appointment–2 year term
Board Representative	Jim Lino	Area 1	12/06/2013 – 12/01/2017
Trustee	Tim Kehoe	Area 1	12/06/2013 – 12/01/2017
Trustee	Jane Healy	Area 2	12/06/2013 – 12/01/2017
Trustee	Monique Moretti	Area 3	12/08/2011 – 12/04/2015

Area 1 = Point Reyes, Inverness, Olema

Area 2 = Tomales, Marshall

Area 3 = Bodega, Bodega Bay, Dillon Beach, Valley Ford

## SHORELINE USD BOARD OF TRUSTEES ELECTION INFORMATION

- ❖ ELECTION DAY – TUESDAY, NOVEMBER 3, 2015
  
- ❖ JULY 13, 2015 – CANDIDATE PACKETS WILL BE AVAILABLE FOR PICKUP AT THE MARIN COUNTY ELECTIONS OFFICE IN SAN RAFAEL.
  
- ❖ IF YOU LIVE IN SONOMA COUNTY THEN YOU WOULD GO TO THE SONOMA COUNTY ELECTIONS OFFICE IN SANTA ROSA TO GET YOUR CANDIDATE PACKET.
  
- ❖ AUGUST 7, 2015 – DEADLINE FOR CANDIDATES TO SUBMIT THEIR PAPERWORK.
  
- ❖ TRUSTEE TERMS EXPIRING ON DECEMBER 4, 2015
  - AREA 1 – KEGAN STEDWELL
  - AREA 2 – JILL MANNING-SARTORI
  - AREA 3 – MONIQUE MORETTI
  - AREA 3 – CLARETTE MCDONALD

### GOVERNING BOARD ELECTIONS - BB 9220(A)

Any person is eligible to be a member of the Board of Trustees, without further qualifications, if he/she is 18 years of age or older, a citizen of California, a resident of the school district, a registered voter, and not legally disqualified from holding civil office. Any person who has been convicted of a felony involving the giving, accepting, or offering of a bribe, embezzlement or theft of public funds, extortion, perjury, or conspiracy to commit any such crime, under California law or the law of another state, the United States of America, or another country, is not eligible to be a candidate for office or be a Board member except when he/she has been granted a pardon in accordance with law.

(Education Code 35107; Elections Code 20)

## INFORMACIÓN DE LAS ELECCIONES PARA LA JUNTA ADMINISTRATIVA DE SHORELINE USD

- ❖ **DÍA DE LAS ELECCIONES: MARTES, 3 DE NOVIEMBRE DE 2015**
- ❖ **13 DE JULIO DE 2015 – CANDIDATO PAQUETES ESTARÁN DISPONIBLES PARA RECOGER EN LA OFICINA DE ELECCIONES DEL CONDADO DE MARIN EN SAN RAFAEL**
- ❖ **SI USTED VIVE EN EL CONDADO DE SONOMA IRÍAS A LA OFICINA DE ELECCIONES DEL CONDADO DE SONOMA EN SANTA ROSA PARA OBTENER SU PAQUETE DE CANDIDATO.**
- ❖ **7 DE AGOSTO DE 2015: FECHA LÍMITE PARA QUE LOS CANDIDATOS PRESENTEN EL PAPELEO.**
- ❖ **LOS TÉRMINOS DE ADMINISTRADORES VENCEN EL 4 DE DICIEMBRE DE 2015**
  - ÁREA 1 – KEGAN STEDWELL**
  - ÁREA 2 – JILL MANNING-SARTORI**
  - ÁREA 3 – MONIQUE MORETTI**
  - ÁREA 3 – CLARETTE MCDONALD**

### **ELECCIONES PARA LA JUNTA RECTORA - BB 9220(A)**

Cualquier persona puede cumplir los requisitos para llevar a ser miembro de la Junta Administrativa, sin más cualificaciones, si tiene 18 años de edad o más, es ciudadano de California, reside en el distrito escolar, es votante registrado, y no se le descalificó de un puesto civil. Cualquier persona condenada por delito grave que implique dar, aceptar, ofrecer sobornos, estafa o malversación, o hurto de fondos públicos, extorsión, perjurio, o conspiración para la comisión de tales delitos, bajo la ley de California o la ley de otro Estado, de Estados Unidos de América o de otro país, no cumple los requisitos como candidato para un puesto o para ser miembro de la Junta, excepto si se le concedió el perdón de acuerdo con la ley. (Código de Educación 35107; Código Electoral 20)

## INTERDISTRICT TRANSFERS

### 2014-15

INCOMING:	New	Renewing	Petaluma	Coast Guard	Sebastopol	Santa Rosa	Employee's	Other	
BBS	2				2				
INV	1						1		
WMS	5	1					2	4	2 Lincoln 1 Bolinas
TES	8	22	8	8	5	1	7	1	Cotati/R.P.
THS	6	20	10	3	2	2	4	5	Cotati/R.P.
Total Incoming= 65	22	43	18	11	9	3	14	10	

OUTGOING:	New	Renewing	Petaluma	Nicasio	Sebastopol	Santa Rosa	Novato	Other	
BBS		3			3				
INV	5	5		6				4	Bolinas
WMS	1	15		11				5	Bolinas
TES	4	6	3		6			1	Charter
THS	6	15	2		13		6		
Total Outgoing= 60	16	44	5	17	22	0	6	10	

### 2015-16

INCOMING:	New	Renewing	Petaluma	Coast Guard	Sebastopol	Santa Rosa	Employee's	Other	
BBS	1							1	monte rio
INV		1					1		
WMS	1	3	1				1	2	Nicasio
TES	16	28	14	16	5		7	2	Rohnert Par
THS	5	24	14	4	2	3	5	1	Rohnert Par
Total Incoming= 79	23	56	29	20	7	3	14	6	

OUTGOING:	New	Renewing	Petaluma	Nicasio	Sebastopol	Santa Rosa	Novato	Other	
BBS	1				1				
INV	2	1		2				1	Petaluma
WMS		12		9				3	
TES	3	2	1		3	1			
THS	5	8	1		11		1		
Total Outgoing= 34	11	23	2	11	15	1	1	4	

Totals updated on: July 9, 2015

Incoming: 5    Outgoing: 3    from last month



# Tentative Agreement

## Between Shoreline Unified School District & CSEA Chapter #304

June 30<sup>th</sup> 2015

### ARTICLE VI: HOURS OF EMPLOYMENT

#### 6.19 Reclassification

6.19.2 Request for Reclassification: An employee of the District is entitled to request that a position be reclassified. The employee(s) or employer/supervisor(s) requesting the reclassification shall present his/her/their facts in writing to the Superintendent's office with any substantiating evidence. ~~by February 1<sup>st</sup>.~~

6.19.3 Reclassification Committee: A labor/management reclassification committee consisting of two (2) management representatives and two (2) CSEA selected representatives will convene ~~by April 1<sup>st</sup> of the year if there is a reclassification to consider,~~ within 2 months of receipt of the Request for Reclassification excluding the months of July and August. Requests received during July and August will be processed as if it was received September 1<sup>st</sup>. If the 2 month requirement for committee date falls in July or August the Committee date will be extended not counting the days in July and August. If there are greater.....

6.19.3.1 If the committee determines that a reclassification is justified, the salary adjustment and/or title change will be effective ~~the following July 1<sup>st</sup>~~ retroactively to the date of the submission of their request.

### ARTICLE VIII WAGES

8.4 Any payroll error resulting in insufficient payment for an employee in the bargaining unit shall be corrected and a supplemental check issued not later than ~~ten (10)~~ five (5) working days ~~subject to computer operation~~ after the employee provides notice to the payroll department, and verification of the error has been made. When an overpayment is made to an employee, the repayment of this amount to the district shall be ~~negotiated with the employee and CSEA to determine the rate at which the repayment shall occur. adjusted from the next pay period.~~

8.7.5 If assigned to duties to provide substitute coverage in lieu of a substitute being hired from outside of the district, the employee shall receive the regular rate of pay for the classification they are covering at the same step on which they are currently paid unless the position is at a lower classification, in which case they will receive their normal rate of pay.





The 2014-2015 salary schedule shall be amended to include the newly reclassified Food Service position.

ARTICLE XI TRANSFERS and Promotions

11.1 Transfer

A transfer is defined as movement from one position to another position within the same class/position title. Personnel are employed for the District rather than for a particular location or school, and shall be subject to and eligible for transfer within the District. Employees requesting a transfer shall submit their request to the Superintendent by filing a written notice with the District Office. Upon written request by the employee, the Superintendent shall provide a statement of reasons for approving or denying the transfer. All transfer requests shall be approved unless; the requesting employee is under a documented improvement plan or, has an unsatisfactory on their most recent review and/or the new supervisor is unwilling to accept the requesting employee who has a documented improvement plan or an unsatisfactory on their most recent review. Timing of the actual move into the new position will be negotiated.

11.1.2 The District shall notify the all employees of any available unit positions within the District as they occur by posting such positions for five (5) working days at each site.

11.1.3 When a new position is created or an existing position becomes vacant, the District shall first offer the opportunity to transfer to employees serving in the same job classification. An employee within the same job classification may apply for transfer to that position by filing a written notice with the District Office within five (5) working days.

11.1.4 Ten (10) month employees shall request to receive notice of vacancies during the period July 1 to August 15 by leaving their name and address with the District Office.

11.2 Involuntary transfer

The reason for an involuntary transfer made by the District shall include, but not be limited to the following:

~~11.2.1—Improving operational efficiency of the District~~

~~11.6.2 To balance the classified staff of the District by considering factors including, but not limited to, experience, racial and ethnic background, sex and age.~~



11.2.2 Employees may request a conference and /or a written statement regarding the reason(s) for the involuntary transfer. This request shall be made to the Superintendent with a copy of such request also being provided to the CSEA President. The employee may appeal to the superintendent an involuntary transfer in such cases where the transfer would cause compelling personal hardship and be accompanied by a CSEA representative to that appeal.

11.7 Promotion

A promotion is defined as movement from one position to another position with a higher pay range.

11.7.1 When a new position is created or an existing position becomes vacant, and after all transfer requests have been determined, the District shall offer the opportunity to promote, to employees within the District. An employee may apply for promotion to a position by filing a written notice with the District Office by the closing date listed on the posting. The closing date shall be at least five (5) working days from the date of posting.

11.7.2 The District shall notify all employees of any promotional positions within the District as they occur by posting such positions for at least five (5) working days at each site.

11.7.3 The District shall interview and consider all employees who possess the minimum qualifications for the promotional position prior to considering any applications from outside the District.

ARTICLE XIV: EVALUATIONS

Permanent employees shall receive one (1) formal professional evaluation every year, to be completed prior to March 1<sup>st</sup>. Revised Form as attached.

ARTICLE XIX: TERMS/REOPENER

19.1 This is a three (3) year agreement (2015-16, 2016-17 and 2017-18) with reopeners for each party for all years of the agreement as follows:

Article V – Wages

Article VI – Health & Welfare Benefits

Two (2) Articles of each Party's Choice

# SHORELINE UNIFIED SCHOOL DISTRICT

11000 190 Tomales, California 94973 (707) 878-2266 FAX: (707) 878-2554



## RESIG/POPP (new language)

The parties agree to set aside Article X Safety for future resolution. This will not be counted as one of the reopeners for 2015-16.

This tentative agreement is subject to ratification by CSEA and approval by the board of trustees.

Nancy New 6/30/15  
District Representative

Linda M Borello 6-30-15  
CSEA Representatives

Bruce Abbott 6/3/15

Jannie C. Schmitt 6/30/15

Nancy [Signature] 6/3/15

Marthy Lee 6-30-15

Shoreline Unified School District  
**CLASSIFIED PERSONNEL EVALUATION**

Employee Name \_\_\_\_\_ Classification \_\_\_\_\_ Location \_\_\_\_\_

Evaluator Name \_\_\_\_\_ Position \_\_\_\_\_ Date \_\_\_\_\_

(due on or before Feb. 28)

Evaluation Type (check or circle one)    Permanent    3-month Probationary    6-month probationary    Unscheduled    Annual

	Exceeds Standards	Meets Standards	Needs Improvement*	Unsatisfactory*	Evaluator Comments/Goals <i>*Areas marked as Needs Improvement or Unsatisfactory must include specific examples and recommendations for improvement.</i>
<b>I. WORK HABITS/KNOWLEDGE</b>					
A. Attendance <i>Absences, arrivals, departures, breaks</i>					
B. Safety <i>Adheres to safety practices</i>					
C. Efficiency <i>Uses time to best advantage</i>					
D. Initiative <i>Is able to see tasks and do them</i>					
E. Organization <i>Appearance of work area</i>					
F. Confidentiality <i>Maintains professional attitude</i>					
<b>II. INTERACTION WITH ADULTS</b>					
A. Collaboration <i>Exchanges ideas, express needs</i>					
B. Communication <i>Follows directions, accepts suggestion</i>					
C. Cooperation <i>Works well with staff, parents</i>					
<b>III. INTERACTION WITH STUDENTS</b>					
A. Collaboration <i>Relates positively with students</i>					
B. Communication <i>Instructs, assists students</i>					
C. Cooperation <i>Works well with students</i>					

Summary Evaluation (check or circle one)    Exceeds Standards    Meets Standards    Needs Improvement    Unsatisfactory

Recommendation for Probationary Employee to become Permanent Employee (if applicable, check or circle one)    Yes    No

Evaluator's Signature \_\_\_\_\_ Date \_\_\_\_\_

Employee's Signature (does not indicate agreement) \_\_\_\_\_ Date \_\_\_\_\_

Additional comments: \_\_\_\_\_

**BEFORE THE BOARD OF TRUSTEES OF THE  
SHORELINE UNIFIED SCHOOL DISTRICT  
MARIN COUNTY, CALIFORNIA**

In the Matter of the Elimination of )                      RESOLUTION NO. 2015.16.1  
Certain Hours in the Classified )  
Service and Directing Notification )  
of Classified Employees\_\_\_\_\_)

WHEREAS, Shoreline Unified School District (“District”) maintains the following positions within the classified/management service:

1. Groundskeeper
2. Instructional Assistant
3. School Secretary
4. Instructional Assistant/Paraeducator
5. Paraeducator
6. Instructional Assistant – Special Education

WHEREAS, due to lack of work and/or lack of funds, the Board of Trustees of the District hereby finds that it will be necessary to eliminate certain services to the following extent:

1. Four (4) hours per day of Groundkeeper services.
2. Two (2) hours per day of Instructional Assistant Services.
3. Five (5) hours per day of School Secretary services.
4. Three and three quarters (3.75) hours per day of Instructional Assistant/Paraeducator services.
5. Nine (9) hours per day of Paraeducator services.
6. Seven (7) hours per day of Instructional Assistant – Special Education services.

NOW, THEREFORE BE IT RESOLVED that, effective close of business September 15, 2015 the classified positions of the District shall be discontinued to the extent hereinabove set forth; and

BE IT FURTHER RESOLVED that the Superintendent or designee, of this District is hereby authorized and directed to give notice of the elimination of the foregoing services to the appropriate classified employees of the District in accordance with applicable law; and

BE IT FURTHER RESOLVED that the Superintendent, or designee, is hereby authorized and directed to inform such employee of his/her displacement rights, if any, and his/her rehire rights.

The foregoing resolution was passed and adopted at a meeting of the Board of Trustees of the District on July 16, 2015, by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Jill Manning-Sartori, President, Board of Trustees

I, Clarette McDonald, Secretary/Clerk of the Board of Trustees, do hereby certify that the foregoing Resolution was regularly introduced, passed and adopted by the Board of Trustees at its meeting held on July 16, 2015.

Clarette McDonald, Clerk, Board of Trustees

[TO BE TYPED ON DISTRICT LETTERHEAD]

July 17, 2015

[Employee Name]  
[Address]  
[City], CA [Zip Code]

Re: Notice of Layoff/Reduction of Hours

Dear \_\_\_\_\_:

Due to lack of work and/or lack of funds the Board of Trustees has determined it necessary to eliminate certain classified services to the extent specified in the enclosed Resolution. As a result, I am sorry to inform you that your hours will be reduced from your position effective close of business September 15, 2015.

Your name will be placed on a reemployment list for a period of 39 months, and you will be eligible for reemployment in accordance with applicable law. A copy of Education Code sections 45117, 45298, and 45308 are enclosed for your information.

Please note that this difficult decision does not in any way reflect on the quality of your performance or the importance of your assignment.

Very Truly Yours,

\_\_\_\_\_  
Nancy Neu  
District Superintendent

Enclosures: Resolution  
Education Code §§ 45117, 45298 and 45308

## CALIFORNIA EDUCATION CODES

### **§ 45117. Notice of layoff due to expiration of specially funded program or bona fide reduction or elimination of service; classified employees; application of section**

(a) When, as a result of the expiration of a specially funded program, classified positions must be eliminated at the end of any school year, and classified employees will be subject to layoff for lack of funds, the employees to be laid off at the end of the school year shall be given written notice on or before April 29 informing them of their layoff effective at the end of the school year and of their displacement rights, if any, and reemployment rights. However, if the termination date of any specially funded program is other than June 30, the notice shall be given not less than 60 days prior to the effective date of their layoff.

(b) When, as a result of a bona fide reduction or elimination of the service being performed by any department, classified employees shall be subject to layoff for lack of work, affected employees shall be given notice of layoff not less than 60 days prior to the effective date of layoff, and informed of their displacement rights, if any, and reemployment rights.

(c) (1) A classified employee may not be laid off if a short-term employee is retained to render a service that the classified employee is qualified to render. This subdivision does not create a 60-day layoff notice requirement for any individual hired as a short-term employee, as defined in Section 45103, for a period not exceeding 60 days.

(2) This subdivision does not apply to the retention of a short-term employee, as defined in Section 45103, who is hired for a period not exceeding 60 days after which the short-term service may not be extended or renewed.

(d) This section does not preclude the governing board of a school district from implementing either of the following actions without providing the notice required by subdivision (a) or (b):

(1) A layoff for a lack of funds in the event of an actual and existing financial inability to pay the salaries of classified employees.

(2) A layoff for a lack of work resulting from causes not foreseeable or preventable by the governing board.

(e) This section shall apply to districts that have adopted the merit system in the same manner and effect as if it were a part of Article 6 (commencing with Section 45240).

### **§ 45298. Persons laid off; reemployment eligibility, preference, promotional examinations; time period; voluntary demotions or reductions in assigned time, eligibility for return**

(a) A person laid off because of lack of work or lack of funds shall be eligible for reemployment for a period of 39 months as follows:

(1) The person's reemployment shall take preference over new applicants.

(2) The person shall have the right to participate in promotional examinations within the district during the period of 39 months.

(3) If the person is reemployed in a new position and fails to complete the probationary period in the new position, he or she shall be returned to the reemployment list for the remainder of the 39-month period. The remaining time period shall be calculated as the time remaining in the 39-month period as of the date of reemployment.

(b) An employee who takes a voluntary demotion or a voluntary reduction in assigned time in lieu of layoff or to remain in his or her present position rather than be reclassified or reassigned, shall be granted the same rights as persons laid off and shall retain eligibility to be considered for reemployment for an additional period of up to 24 months, provided that the same tests of fitness under which the employee qualified for appointment to the class still apply. The personnel commission shall make the determination of the specific period eligibility for reemployment on a class-by-class basis.



(c) An employee who takes a voluntary demotion or a voluntary reduction in assigned time in lieu of layoff shall be, at the option of the employee, returned to a position in his or her former class or to a position with increased assigned time as vacancies become available, and without limitation of time, but if there is a valid reemployment list the employee shall be ranked on that list in accordance with his or her proper seniority.

#### **§ 45308. Order of layoff and reemployment; length of service**

(a) Classified employees shall be subject to layoff for lack of work or lack of funds. If a classified employee is laid off, the order of layoff within the class shall be determined by length of service. The employee who has been employed the shortest time in the class, plus higher classes, shall be laid off first. Reemployment shall be in order of seniority.

(b) For purposes of this section, in school districts with an average daily attendance below 400,000, for service commencing or continuing after July 1, 1971, "length of service" means all hours in paid status, whether during the school year, a holiday, recess, or during any period that a school is in session or closed, but does not include any hours compensated solely on an overtime basis as provided for in Section 45128. Nothing in this section shall preclude the governing board of a school district from entering into an agreement with the exclusive representative of the classified employees that defines "length of service" to mean the hire date. For purposes of this section, in school districts with an average daily attendance of 400,000 or more, for service commencing or continuing after January 1, 1986, "length of service" shall be determined by the date of hire.

If a governing board enters into an agreement with the exclusive representative of classified employees that defines "length of service" to mean the hire date, the governing board may define "length of service" to mean the hire date for a classification of employee not represented by any exclusive bargaining unit.

(c) Nothing contained in this section shall preclude the granting of "length of service" credit for time spent on unpaid illness leave, unpaid maternity leave, unpaid family care leave, or unpaid industrial accident leave. In addition, for military leave of absence, "length of service" credit shall be granted pursuant to Section 45297. In the event an employee returns to work following any other unpaid leave of absence, no further seniority shall be accrued for the time not worked.

(d) "Hours in paid status" shall not be interpreted to mean any service performed prior to entering into a probationary or permanent status in the classified service of the district except service in restricted positions as provided in this chapter.

**PROOF OF SERVICE**  
(Certified Mail, Return Receipt Requested)

STATE OF CALIFORNIA    )  
  )  
COUNT OF MARIN        )                    ss.

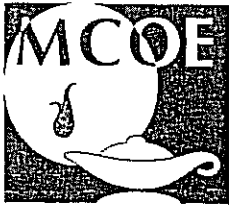
..... I declare that I am over age of 18 years and not a party to the within action; my business address is 10 John Street, Tomales, CA 94971.

On July 17, 2015, I served a **NOTICE OF LAYOFF/REDUCTION OF HOURS AND ATTACHMENTS** thereto, on [INSERT EMPLOYEE NAME] by placing a true copy thereof enclosed in a sealed envelope marked "Certain Mail – Return Receipt Requested," with postage fully prepaid, in the United States mail at Tomales, California, addressed as follows:

(Employee Name)  
(Address)  
(City), California (Zip Code)

I declare under penalty of perjury that the foregoing is true and correct and that this declaration was executed at Tomales, California on this 17th day of July, 2015

\_\_\_\_\_  
Signature



MARIN COUNTY  
OFFICE OF EDUCATION

1111 LAS GALLINAS AVENUE/P.O. BOX 4925  
SAN RAFAEL, CA 94913-4925  
marincoe@marinschools.org

MARY JANE BURKE  
MARIN COUNTY  
SUPERINTENDENT OF SCHOOLS

(415) 472-4110  
FAX (415) 491-6625

**AGREEMENT FOR SPECIAL EDUCATION  
ADMINISTRATIVE SUPPORT SERVICES**

**FOR SHORELINE UNIFIED SCHOOL DISTRICT**

This AGREEMENT for Special Education Administrative Support Services for Shoreline Unified School District is by and between the Shoreline Unified School District (hereinafter referred to as the "District") and the Marin County Superintendent of Schools (hereinafter referred to as the "Superintendent").

The parties agree as follows:

1. The District will use the services of a member of the Superintendent's staff, for Special Education Administrative Support Services.
2. The District shall pay the Superintendent a daily rate of \$504.07 including related payroll costs, an indirect and mileage for 75 (seventy-five) days for these services, for a total of \$44,620.44. A schedule of salary costs is attached.
3. This Agreement will begin on July, 2015 and will continue through June 30, 2016 (Up to 75 days).
4. A work calendar will be mutually developed. It is recognized by both parties that this calendar may be modified upon approval by the Superintendent providing that the total number of work days is not changed without agreement by both parties.

\_\_\_\_\_  
JILL MANNING SARTORI  
President of the Board of Trustees  
Shoreline Unified School District

\_\_\_\_\_  
MARY JANE BURKE  
Marin County Superintendent of Schools

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Special Education Administration Support 2015-16

Days 75 days  
Daily rate: \$ 504.07

Gross salary \$ 37,805.25

Fringe benefits  
(Medicare, SUI, w/c) 1,815.41

Total salary and benefits \$ 39,620.66

Indirect cost @ 5% 1,981.03

Mileage 70 miles/day at IRS rate \$0.575 3,018.75

Grand Total all costs \$ 44,620.44

## GOVERNING BOARD ELECTIONS

Any person is eligible to be a member of the Board of Trustees, without further qualifications, if he/she is 18 years of age or older, a citizen of California, a resident of the school district, a registered voter, and not legally disqualified from holding civil office. Any person who has been convicted of a felony involving the giving, accepting, or offering of a bribe, embezzlement or theft of public funds, extortion, perjury, or conspiracy to commit any such crime, under California law or the law of another state, the United States of America, or another country, is not eligible to be a candidate for office or be a Board member except when he/she has been granted a pardon in accordance with law. (Education Code 35107; Elections Code 20)

A district employee elected to the Board shall resign his/her employment before being sworn in or shall have his/her employment automatically terminated upon being sworn into office. (Education Code 35107)

*(cf. 9224 - Oath of Affirmation)*

*(cf. 9270 - Conflict of Interest)*

To reduce costs associated with conducting elections, the Board may consolidate Board elections with the local municipal or statewide primary or general election. Board election procedures shall be conducted in accordance with state and federal law.

*(cf. 9110 - Terms of Office)*

### Electing Board Members

The district is divided into **three** trustee areas. Each trustee area shall be represented by a ~~Board member~~ **trustees** who ~~reside in and is elected by voters residing~~ within that trustee area. Trustee areas shall be balanced by population as required by state and federal law; **trustee area 1 has three trustees, trustee area 2 has 2 trustees, and trustee area 3 has 2 trustees. Each trustee area election, when required, will be a separate election but all registered voters of the district can vote in all trustee areas.**

Prior to March 1 following the year in which the results of each decennial federal census are released, the Board shall adjust the boundaries of the district's trustee areas based on population figures as validated by the Population Research Unit of the Department of Finance. (Education Code 5019.5)

If the Board determines that a change is necessary, it shall adopt a resolution at an open meeting specifying the change(s) and shall, in accordance with Education Code 5019 or other applicable provisions of law, obtain approval from the county committee on school district organization having jurisdiction over the district.

*(cf. 9320 - Meetings and Notices)*

**GOVERNING BOARD ELECTIONS (continued)****Campaign Conduct**

In order to help protect the public's trust in the electoral process as well as the public's confidence in the Board and district, the Board encourages all candidates to sign and adhere to the principles in the Code of Fair Campaign Practices pursuant to Elections Code 20440.

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

*(cf. 9005 - Governance Standards)*

**Statement of Qualifications**

The district shall assume no part of the cost of printing, handling, translating, or mailing of candidate statements filed pursuant to Elections Code 13307. As a condition of having candidate statements included in the voter's pamphlet, the district may require candidates to pay their estimated pro rata share of these costs to the district in advance pursuant to Elections Code 13307.

On the 125th day prior to the day fixed for the general district election, the Board secretary or his/her designee shall deliver a notice, bearing the secretary's signature and district seal, to the county elections official describing both of the following: (Elections Code 10509)

1. The elective offices of the district to be filled at the general election and which offices, if any, are for the balance of an unexpired term
2. Whether the district or the candidate is to pay for the publication of a statement of qualifications pursuant to Elections Code 13307

*(cf. 9223 - Filling Vacancies)*

Candidate statements shall be limited to no more than 200 words. (Elections Code 13307)

**Tie Votes in Board Member Elections**

Note: Education Code 5016 requires the Board to decide, before conducting any election, whether a potential tie will be resolved by lot or with a runoff election. Option 1 is for use by districts that will make this determination prior to each election. For districts that do not re-determine the method at each election, Option 2 provides for the use of lots to determine the winner in case of a tie in every election while Option 3 provides for a runoff election.

Education Code 5016 requires the County Superintendent of Schools to provide certification of a tie vote in an election to the district Board.

~~OPTION 1: Before each election, the Board shall establish whether a potential tie is to be resolved by lot or with a runoff election. (Education Code 5016)~~

~~After an election for which the Board has decided to resolve a tie by lot, the Board shall immediately notify the candidates who received the tie votes of the time and place where the candidates or their representatives should appear before the Board. The Board at that time shall determine the winner by lot. (Education Code 5016)~~

~~After an election for which the Board has decided to resolve a tie with a runoff election, the Board shall schedule the runoff election in accordance with law. (Education Code 5016)~~

**GOVERNING BOARD ELECTIONS** (continued)

**OPTION 2:** Whenever a tie makes it impossible to determine which of two or more candidates has been elected to the Board, the Board shall immediately notify the candidates who received the tie votes of the time and place where the candidates or their representatives should appear before the Board. The Board at that time shall determine the winner by lot. (Education Code 5016)

~~**OPTION 3:** Whenever a tie makes it impossible to determine which of two or more candidates has been elected to the Board, the Board shall schedule a runoff election in accordance with law. (Education Code 5016)~~

*Legal Reference:*EDUCATION CODE*1000 Composition, and trustee area, county board of education**1006 Qualifications for holding office, county board of education**5000-5033 Elections**5220-5231 Elections**5300-5304 General provisions (conduct of elections)**5320-5329 Order and call of elections**5340-5345 Consolidation of elections**5360-5363 Election notice**5380 Compensation (of election officer)**5390 Qualifications of voters**5420-5426 Cost of elections**5440-5442 Miscellaneous provisions**7054 Use of district property**35107 Eligibility; school district employees**35177 Campaign expenditures or contributions**35239 Compensation of governing board member of districts with less than 70 ADA*ELECTIONS CODE*20 Public office eligibility**1302 Local elections, school district election**2201 Grounds for cancellation**4000-4004 Elections conducted wholly by mail**10400-10418 Consolidation of elections**10509 Notice of election by secretary**10600-10604 School district elections**13307 Candidate's statement**13309 Candidate's statement, indigence**14025-14032 California Voting Rights Act**20440 Code of Fair Campaign Practices*GOVERNMENT CODE*1021 Conviction of crime**1097 Illegal participation in public contract**12940 Nondiscrimination, Fair Employment and Housing Act**81000-91014 Political Reform Act**Legal Reference continued: (see next page)*

**GOVERNING BOARD ELECTIONS (continued)**

*Legal Reference: (continued)*

PENAL CODE

68 *Bribes*

74 *Acceptance of gratuity*

424 *Embezzlement and falsification of accounts by public officers*

661 *Removal for neglect or violation of official duty*

CALIFORNIA CONSTITUTION

Article 2, Section 2 *Voters, qualifications*

Article 7, Section 7 *Conflicting offices*

Article 7, Section 8 *Disqualification from office*

UNITED STATES CODE, TITLE 42

1973-1973aa-6 *Voting Rights Act*

COURT DECISIONS

*Rev v. Madera Unified School District*, (2012) 138 Cal. Rptr. 3d 192

*Randall v. Sorrell*, (2006) 126 S.Ct. 2479

*Sanchez v. City of Modesto*, (2006) 51 Cal.Rptr.3d 821

*Dusch v. Davis*, (1967) 387 U.S. 112

ATTORNEY GENERAL OPINIONS

85 *Ops.Cal.Atty.Gen.* 49 (2002)

83 *Ops.Cal.Atty.Gen.* 181 (2000)

81 *Ops.Cal.Atty.Gen.* 98 (1998)

69 *Ops.Cal.Atty.Gen.* 290 (1986)

*Management Resources:*

WEB SITES

CSBA: <http://www.csba.org>

California Secretary of State's Office: <http://www.ss.ca.gov>

Fair Political Practices Commission: <http://www.fppc.ca.gov>

Institute for Local Self Government: <http://www.ca-ilg.org>



## REMUNERATION, REIMBURSEMENT AND OTHER BENEFITS

### Compensation

The members of the Governing Board view their Board service as a voluntary contribution to the community and elect not to receive the compensation to which they are entitled pursuant to Education Code 35120.

Student Board members shall receive no compensation for meetings attended. (Education Code 35012)

*(cf. 9150 - Student Board Members)*

Whenever a quorum of Board members serves as another legislative body which will meet simultaneously or in serial order to a Board meeting, the Board clerk or a member of the Board shall verbally announce the amount of any additional compensation or stipend that each member will be entitled to receive as a result of convening the simultaneous or serial meeting. (Government Code 54952.3)

### Reimbursement of Expenses

Board members shall be reimbursed for actual and necessary expenses incurred when performing authorized services for the district. Expenses for travel, telephone, business meals, or other authorized purposes shall be in accordance with policies established for district personnel and at the same rate of reimbursement.

*(cf. 1160 - Political Processes)*

*(cf. 3100 - Budget)*

*(cf. 3350 - Travel Expenses)*

*(cf. 3513.1 - Cellular Phone Reimbursement)*

Board members shall be reimbursed for travel expenses incurred when performing services directed by the Board. (Education Code 35044)

*(cf. 9240 - Board Development)*

Authorized purposes may include, but are not limited to, attendance at educational seminars or conferences designed to improve Board members' skills and knowledge; participation in regional, state, or national organizations whose activities affect the district's interests; attendance at district or community events; and meetings with state or federal officials on issues of community concern.

Personal expenses shall be the responsibility of individual Board members. Personal expenses include, but are not limited to, the personal portion of any trip, tips or gratuities, alcohol, entertainment, laundry, expenses of any family member who is accompanying the Board member on district-related business, personal use of an automobile, and personal losses and traffic violation fees incurred while on district business.

**REMUNERATION, REIMBURSEMENT AND OTHER BENEFITS (continued)**

Any questions regarding the propriety of a particular type of expense should be resolved by the Superintendent or designee before the expense is incurred.

Board members may use district-issued credit cards while on official district business and consistent with the limits established for district personnel. Personal expenses shall not be charged on a district-issued credit card, even if the Board member intends to subsequently reimburse the district for the personal charges.

**Health and Welfare Benefits for Current Board Members**

Board members may participate in the health and welfare benefits program provided for district employees.

*(cf. 4154/4254/4354 - Health and Welfare Benefits)*

Health and welfare benefits for Board members shall be no greater than that received by the district's nonsafety employees with the most generous schedule of benefits. (Government Code 53208.5)

The district shall pay the premiums required for Board members electing to participate in the district health and welfare benefits program to the same extent that it pays for district employees.

Health and welfare benefits provided to Board members shall be extended at the same level to their spouse/registered domestic partner and to their eligible dependent children as specified in law and the health plan.

**Health and Welfare Benefits for Former Board Members**

Former Board members may participate in the health and welfare benefits program provided for district employees under the conditions specified below.

Health and welfare benefits for former Board members shall be no greater than those received by district nonsafety employees with the most generous schedule of benefits. (Government Code 53208.5)

The district shall pay the premiums for health and welfare benefits of any former Board member who served in office after January 1, 1981, began his/her term before January 1, 1995, and has served for 12 or more years. (Government Code 53201)

Any other former Board member who served at least one term may participate in the health and welfare benefits program at his/her own expense if coverage is in effect at the time he/she leaves office. (Government Code 53201)

## REMUNERATION, REIMBURSEMENT AND OTHER BENEFITS (continued)

### Legal Reference:

#### EDUCATION CODE

33050-33053 *General waiver authority*  
 33362-33363 *Reimbursement of expenses for attendance at workshops*  
 35012 *Board members; number, election and term*  
 35044 *Payment of traveling expenses of representatives of board*  
 35120 *Compensation for services as member of governing board*  
 35172 *Promotional activities*  
 44038 *Cash deposits for transportation purchased on credit*

#### FAMILY CODE

297-297.5 *Rights, protections and benefits under law; registered domestic partners*

#### GOVERNMENT CODE

8314 *Use of public resources*  
 20322 *Elective officers; election to become member*  
 20420-20445 *Membership in Public Employees' Retirement System; definition of safety employees*  
 53200-53209 *Group insurance*  
 54952.3 *Simultaneous or serial meetings; announcement of compensation*

#### HEALTH AND SAFETY CODE

1373 *Health services plan, coverage for dependent children*

#### INSURANCE CODE

10277-10278 *Group and individual health insurance, coverage for dependent children*

#### UNITED STATES CODE, TITLE 26

403 *Tax-sheltered annuities*

#### UNITED STATES CODE, TITLE 42

18011 *Right to maintain existing health coverage*

#### CODE OF FEDERAL REGULATIONS, TITLE 26

1.403(b)-2 *Tax-sheltered annuities, definition of employee*

#### COURT DECISIONS

*Thorning v. Hollister School District*, (1992) 11 Cal.App.4th 1598

*Board of Education of the Palo Alto Unified School District v. Superior Court of Santa Clara County*, (1979) 93 Cal.App.3d 578

#### ATTORNEY GENERAL OPINIONS

91 *Ops.Cal.Atty.Gen.* 37 (2008)

83 *Ops.Cal.Atty.Gen.* 124 (2000)

### Management Resources:

#### INSTITUTE FOR LOCAL GOVERNMENT PUBLICATIONS

*Sample Expense and Use of Public Resources Policy Statement*, January 2006

#### INTERNAL REVENUE SERVICE PUBLICATIONS

*Tax-Sheltered Annuity Plans (403(b) Plans) for Employees of Public Schools and Certain Tax-Exempt Organizations*, Publication 571, rev. February 2013

#### WEB SITES

CSBA: <http://www.csba.org>

Institute for Local Government: <http://www.ca-ilg.org>

Internal Revenue Service: <http://www.irs.gov>

Public Employees' Retirement System: <http://www.calpers.ca.gov>

**PROBATIONARY/PERMANENT STATUS**

Employees newly hired for regular positions in the classified service shall be considered probationary employees until they have satisfactorily completed ~~one year~~ **six months** of probationary service. Upon satisfactorily completing this period, they shall become permanent classified employees of the district.

Probationary employees shall receive written performance evaluations by their supervisor during the probationary period. These evaluations shall indicate whether the evaluator is satisfied or not satisfied with the employee's ability, performance, and compatibility with the job.

*(cf. 4215 - Evaluation/Supervision)*

The Superintendent or designee may dismiss an employee during the initial probationary period.

*(cf. 4218 - Dismissal/Suspension/Disciplinary Action)*

Permanent employees promoted to a higher classification shall be considered probationary in their new position until they have satisfactorily completed one year of service in that position.

A permanent employee who accepts a promotion and fails to complete the probationary period for that promotional position shall be employed in the classification from which he/she was promoted. (Education Code 45113)

This policy shall be made available to classified employees and the public. (Education Code 45113)

*Legal Reference:*

EDUCATION CODE

45113 Rules and regulations for classified service in districts not incorporating the merit system

45240-45320 Merit system

*Management Resources:*

WEB SITES

California School Employees Association: <http://www.csea.org>

Policy  
adopted: June 19, 2014

**SHORELINE UNIFIED SCHOOL DISTRICT**  
Tomales, California

**ARTICLE XVI**  
**DISCIPLINE**

16.1 Termination of Probationary Employment

At any time prior to the expiration of the six (6) month probationary period, the District may, at its discretion, release a probationary classified employee from district employment. A probationary employee shall not be entitled to a hearing.

16.2 Disciplinary Action

Permanent classified employees shall be subject to disciplinary action (suspension "without pay, demotion, dismissal) only for cause. The Board's determination of the sufficiency of the cause for disciplinary action shall be conclusive.

16.2.1 Causes

The following constitutes cause for disciplinary action against a permanent classified employee:

- 16.2.1.1 Falsifying any information supplied to the school district, including, but not limited to, information supplied on application forms, employment records, or any other school district records.
- 16.2.1.2 Incompetency.
- 16.2.1.3 Inefficiency.
- 16.2.1.4 Neglect of duty.
- 16.2.1.5 Insubordination.
- 16.2.1.6 Dishonesty.
- 16.2.1.7 Drinking alcoholic beverages while on duty or in such close time proximity hereto as to cause any detrimental effect upon the employee or upon employees associated with him/her.
- 16.2.1.8 Addiction to the use of controlled substances.
- 16.2.1.9 Conviction of a felony, conviction of any sex offense made relevant by provisions of law, or conviction of a misdemeanor which is of such a nature as to adversely affect the employee's ability to perform the duties and